

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
OCTOBER 10, 2023**

CALL TO ORDER: Jo Daviess County Chairperson LaDon Trost called the meeting to order at 7:00 p.m. on Tuesday, October 10, 2023 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

ROLL CALL was answered as follows: Present – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Daniel Holcomb, Michael Holt, John Lang, Steve McIntyre, John Schultz, LaDon Trost, and Don Zillig. Present: 16. Absent - Darcy Wild. Absent: 1.

State's Attorney Chris Allendorf was present electronically.

Darcy Wild entered the meeting electronically at 7:02 p.m.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Trost.

At this time, Chairperson Trost asked for a moment of silence for the people of Israel.

THE INVOCATION AND THOUGHT FOR THE DAY was given by Joseph Heitkamp.

AGENDA ITEM I – CONSENT AGENDA

A motion to approve the consent agenda was made by Diane Gallagher and seconded by Dianne Allendorf.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Daniel Holcomb, Michael Holt, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 17. Nays: 0.

AGENDA ITEM II - CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM III – UNFINISHED BUSINESS

There was no unfinished business brought before the board at this time.

AGENDA ITEM IV – NEW BUSINESS & COMMITTEE REPORTS

Carrie Folken from Business Employment Skills Team (BEST), Inc. gave a presentation to the board, highlighting some success stories in Jo Daviess County.

LEGISLATIVE:

The committee had no business to bring before the board.

EXECUTIVE:

A motion to postpone a recommendation to approve a motion that County Transit will have transportation available to and from Hanover; the employees who wish to drive their vehicles will be paid mileage from the office holders' and Courthouse Renovation Funds at the applicable County mileage rate was made by John Lang and seconded by Don Zillig.

The motion carried by voice vote.

INFORMATION & COMMUNICATIONS TECHNOLOGY:

The committee had no business to bring before the board.

DEVELOPMENT & PLANNING:

Anita Arends, USDA Natural Resources Conservation Service (NRCS) presented information on Watershed Programs with grant funding opportunities. In order to be eligible for consideration, a watershed project must have an eligible sponsor. She outlined how a project can help communities establish a resilient watershed plan that ensures a future for their towns, surrounding rural areas, and other important landscapes.

Beth Baranski and Brad Petersburg, members of the Volunteer Steering Committee for the Blackjack Watershed Project, spoke to the board to explain how this project idea started and advanced to this point.

A committee motion to approve a Blackjack Watershed Project request or collaboration/sponsorship with USDA and Illinois NRCS was seconded by Diane Gallagher.

The motion carried by voice vote.

FINANCE, TAX, & BUDGETS:

The fund balance for the Contingency Fund (016) on August 31, 2023 was \$649,974.23.

PUBLIC WORKS:

The committee had no business to bring before the board.

LAW ENFORCEMENT & COURTS:

A committee motion to approve a resolution for single sole source procurement and contract regarding Exela Technologies was seconded by Don Zillig.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Daniel Holcomb, Michael Holt, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 17. Nays: 0.

A committee motion to approve a resolution for single sole source procurement and contract regarding OCV, LLC (The GovApp) was seconded by Don Zillig.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Daniel Holcomb, Michael Holt, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 17. Nays: 0.

SOCIAL & ENVIRONMENTAL:

The committee had no business to bring before the board.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

A motion to approve a request by Gerald and Helen Brogley, owners, and Vinegar Hill Township, petitioner, for approval of a Special Use Permit to allow for government services (Vinegar Hill Township office and storage); common location is TBD at the intersection of IL Route 84 North and West State Line Road, Galena, IL 61036 was made by John Grizzoffi and seconded by Diane Gallagher.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Tina Brandel, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Daniel Holcomb, Michael Holt, John Lang, Steve McIntyre, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 17. Nays: 0.

AGENDA ITEM V – OTHER COMMITTEES AND BOARDS

JO DAVIESS COUNTY AD-HOC COURTHOUSE COMMITTEE:

A motion to approve the revised Schematic design budget and reduced schedule, and to remove *Item #5, \$110,000.00 Sheriff's Fascia and Soffit* was made by John Lang and seconded by John Grizzoffi.

The motion carried by voice vote.

A motion to approve the Planned Unit Development (PUD) submittal to the Galena Zoning Board of Appeals was made by John Lang and seconded by John Grizzoffi.

The motion carried by voice vote.

AGENDA ITEM VI – CLOSED SESSION

There was no need for closed session.

AGENDA ITEM VII – POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

There was no action as a result of closed session.

AGENDA ITEM VIII – BOARD MEMBER CONCERNS

John Schultz encouraged the members to consider running for re-election in 2024 to maintain the continuity of the County Board.

John Creighton had praise for NRCS; he has personally had projects with them in the past and was pleased with the outcomes.

John Creighton expressed his concerns regarding the Finance Committee's recommendation to increase the tax levy revenue estimates. He believes the overall increase in property tax is unbearable for many of the county residents.

Steve Endress has received another assessment complaint from a resident in his district.

Steve McIntyre also expressed concern regarding property tax increases and focused his comments on how much of the property tax revenue is allocated to the schools.

AGENDA ITEM IX – CITIZENS' COMMENTS

County Clerk & Recorder Angela Kaiser addressed members' concerns regarding the tax levy estimate, citing in part, the PTELL legislation that was adopted in 1997 by Jo Daviess County. She ended with the statement that until the State of Illinois changes the way they fund schools, the property tax will continue to be a heavy burden on property owners, because governmental entities still have to provide the mandated services.

County Treasurer Melisa Hammer had questions regarding the county's responsibilities as outlined in the Blackjack Watershed Project letter template requesting a Preliminary Investigation Feasibility Report be prepared. State's Attorney Chris Allendorf stated the letter does not legally obligate the county in any way.

AGENDA ITEM X - ADJOURNMENT

A motion to adjourn was made by John Schultz and seconded by John Lang.

The motion carried by voice vote.

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Chairperson Trost adjourned the meeting at 8:23 p.m. until 7:00 p.m. Tuesday, November 14, 2023 at the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

A handwritten signature in cursive script that reads "Angela Kaiser".

Angela Kaiser, County Clerk

JO DAVIESS COUNTY BOARD
CONSENT AGENDA
OCTOBER 10, 2023

A. MINUTES APPROVAL

1. County Board meeting minutes from the September 12, 2023 County Board Meeting.

B. APPOINTMENTS/RESIGNATIONS

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATIONS

E. REPORTS & CORRESPONDENCE

F. CLAIMS

1. Claims approval in the amount of \$1,190,549.46 as follows:
 - i. \$871,587.93 (\$471,480.75 Regular Claims + Claims associated w/LIT's \$399,607.18)
 - ii. \$0.00 (Over Budget Requests)
 - iii. \$130,871.85 (GGMI Hotel/Motel Tax Reimbursement)
 - iv. \$188,089.68 (Special Service Area Commissions)
 - Warren Area Ambulance Service, Inc. - SSA #1 - \$45,786.87
 - Galena Area Emergency Medical Service – SSA #6 - \$83,499.62
 - Elizabeth Community Ambulance Service – SSA #7 - \$58,803.19

G. LINE ITEM TRANSFERS

1. FY2023 Line Item Transfers (without associated claims) in the amount of \$5,300.00 as follows:
 - i. \$5,300.00 \$5,300.00 from 001-42133-401 Circuit Clerk Full-Time to 001-42133-405 Circuit Clerk Overtime
2. FY2023 Line Item Transfers (with associated claims) in the amount of \$4,127,595.77 as follows:
 - i. \$4,116,790.00 \$4,116,790.00 from 086-47207-901 Contingency to 086-47207-702 Professional Service
 - ii. \$8,000.00 \$8,000.00 from 071-44163-810 Equipment Purchase to 071-44163-704 Telephone
 - iii. \$1,778.77 \$1,778.77 from 003-44151-901 Contingency to 003-44151-724 Rentals
 - iv. \$527.00 \$527.00 from 003-44151-901 Contingency to 003-44151-724 Rentals
 - v. \$500.00 \$500.00 from 001-41124-905 Miscellaneous to 001-41124-441 Uniforms