

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
OCTOBER 11, 2022**

CALL TO ORDER: Jo Daviess County Chairperson Don Hill called the meeting to order at 7:00 p.m. on Tuesday, October 11, 2022 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

ROLL CALL was answered as follows: Present –Robert Heuerman, Don Hill, John Korth, John Lang, Hendrica Regez, LaDon Trost, Steve McIntyre, John Schultz, and Don Zillig. Present: 9. Present electronically – Dianne Allendorf and Staci Duerr. Present electronically: 2. Absent - William Bingham, Janet Checker, Diane Gallagher, Robert O'Connor, and Darcy Wild. Absent: 5. Vacant: 1.

State's Attorney Chris Allendorf was present.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Hill.

At this time, Chairperson Hill asked to observe a moment of silence for member Janet Checker, who passed away on September 28, 2022.

AGENDA ITEM I – CONSENT AGENDA

A motion to approve the consent agenda was made by John Lang and seconded by Hendrica Regez.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 11. Nays: 0. Absent - William Bingham, Janet Checker, Diane Gallagher, Robert O'Connor, and Darcy Wild. Absent: 5. Vacant: 1.

AGENDA ITEM II - CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM III – CLOSED SESSION

There was no need for closed session.

AGENDA ITEM IV – POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

There was no action as a result of closed session.

AGENDA ITEM V – UNFINISHED BUSINESS

There was no unfinished business brought before the board at this time.

AGENDA ITEM VI – NEW BUSINESS & COMMITTEE REPORTS

Dan Payette, Executive Director of the Blackhawk Hills Regional Council gave a presentation of their annual report.

Bill Groh and Mike Lewis with Shive-Hattery gave a brief presentation of the ongoing facility study and made themselves available for member questions.

A motion to declare a vacant seat for County Board Member District #11 – West Galena II and part of Rawlins was made by John Schultz and seconded by John Lang.

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The motion carried by roll call vote. Ayes – Dianne Allendorf, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 11. Nays: 0. Absent - William Bingham, Diane Gallagher, Robert O'Connor, and Darcy Wild. Absent: 4. Vacant: 2.

A motion to approve a resolution to amend and extend the Jo Daviess County Emergency Disaster Declaration due to COVID-19 in Jo Daviess County with an amended ending date of November 8, 2022 was made by John Schultz and seconded by John Lang.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Staci Duerr, Don Hill, John Korth, John Lang, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 9. Nays - Robert Heuerman and Steve McIntyre. Nays: 2. Absent - William Bingham, Diane Gallagher, Robert O'Connor, and Darcy Wild. Absent: 4. Vacant: 2.

A motion to suspend P2019-10 Jo Daviess County Courthouse Parking Policy effective November 1, 2022 was made by John Lang and seconded by Robert Heuerman.

The motion carried by voice vote.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

A motion to approve an application by David D. Decker and Marjean J. Decker (309 N Pilot Knob Rd, Galena, IL 61036) owners, requesting a Special Use Permit to allow for a residence on a lot less than forty (40) acres located on a portion of the subject property, commonly known as 3681 South Girot Hill Road, Hanover, IL 61041 was made by Steve McIntyre and seconded by Don Zillig.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Staci Duerr, Don Hill, John Korth, John Lang, Steve McIntyre, John Schultz, LaDon Trost, and Don Zillig. Ayes: 9. Nays - Robert Heuerman and Hendrica Regez. Nays: 2. Absent - William Bingham, Diane Gallagher, Robert O'Connor, and Darcy Wild. Absent: 4. Vacant: 2.

A motion to approve an application by Maureen Restivo (1215 Ash Street, St. Charles, IL 60174) owner, and Craig Luebke (N1519 Fair Oaks Road, Lake Geneva, WI 53147) contract purchaser, requesting a Special Use Permit to allow for a residence on a lot less than forty (40) acres located on a portion of the subject property, commonly known as 6313 S Elmoville Rd, Stockton, IL 61085 was made by John Schultz and seconded by LaDon Trost.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, John Schultz, LaDon Trost, and Don Zillig. Ayes: 10. Nays - Hendrica Regez. Nays: 1. Absent - William Bingham, Diane Gallagher, Robert O'Connor, and Darcy Wild. Absent: 4. Vacant: 2.

A motion to approve an application by The Galena Territory Association, Inc. (2000 Territory Drive, Galena, IL 61036) owner, and Steve Wyland (General Manager, Galena Territory Association, Inc.) petitioner, petitioning for a Special Use Permit to allow for the reconstruction of the marina and pavilion on a portion of the subject property was made by John Schultz and seconded by Hendrica Regez.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 11. Nays: 0. Absent - William Bingham, Diane Gallagher, Robert O'Connor, and Darcy Wild. Absent: 4. Vacant: 2.

LEGISLATIVE:

The committee had no business to bring before the board.

EXECUTIVE:

The committee had no business to bring before the board.

INFORMATION & COMMUNICATIONS TECHNOLOGY:

The committee had no business to bring before the board.

FINANCE, TAX, & BUDGETS:

A committee motion to approve a resolution to execute a deed of conveyance of county's interest in parcel 05-501-280-00 in Dunleith Township to Larry Fieberg was seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 11. Nays: 0. Absent - William Bingham, Diane Gallagher, Robert O'Connor, and Darcy Wild. Absent: 4. Vacant: 2.

A committee motion to approve a resolution to execute a deed of conveyance of county's interest in parcel 08-101-052-00 in Guilford Township to C & M Real Estate, LLC, Michael Williams and Camille Williams was seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 11. Nays: 0. Absent - William Bingham, Diane Gallagher, Robert O'Connor, and Darcy Wild. Absent: 4. Vacant: 2.

A committee motion to approve a resolution to execute a deed of conveyance of county's interest in parcel 08-104-101-00 in Guilford Township to Donald Slattery and Gerlie Slattery was seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 11. Nays: 0. Absent - William Bingham, Diane Gallagher, Robert O'Connor, and Darcy Wild. Absent: 4. Vacant: 2.

A committee motion to approve a resolution to execute a deed of conveyance of county's interest in parcel 08-108-007-00 in Guilford Township to Zoran Petrevski was seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 11. Nays: 0. Absent - William Bingham, Diane Gallagher, Robert O'Connor, and Darcy Wild. Absent: 4. Vacant: 2.

A committee motion to approve a resolution to execute a deed of conveyance of county's interest in parcel 08-203-044-00 in Guilford Township to Zoran Petrevski was seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 11. Nays: 0. Absent - William Bingham, Diane Gallagher, Robert O'Connor, and Darcy Wild. Absent: 4. Vacant: 2.

A committee motion to approve a resolution to execute a deed of conveyance of county's interest in parcel 17-002-140-04 in Stockton Township to Elizabeth Raisbeck and David Virtue was seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 11. Nays: 0. Absent - William Bingham, Diane Gallagher, Robert O'Connor, and Darcy Wild. Absent: 4. Vacant: 2.

A committee motion to approve a resolution to execute a deed of conveyance of county's interest in parcel 18-012-071-00, 072-00 to Robert McDonald was seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 11. Nays: 0. Absent - William Bingham, Diane Gallagher, Robert O'Connor, and Darcy Wild. Absent: 4. Vacant: 2.

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A committee motion to approve a resolution to execute a deed of conveyance of county's interest in parcel 18-014-002-00 to William Clancy and Mary Clancy was seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 11. Nays: 0. Absent - William Bingham, Diane Gallagher, Robert O'Connor, and Darcy Wild. Absent: 4. Vacant: 2.

A committee motion to approve a resolution to Amend the FY2022 Jo Daviess County Budget for the Purposes of Complying with GASB Number 84 with the following Custodial Funds and Fund Descriptions designated as Special Revenue Funds was seconded by John Schultz:

- i. Township Bridge Fund (010) –with revenue of \$151,020 and expenditures of \$151,000.
- ii. Township Motor Fuel Fund (021) –with revenue of \$2,250,250 and expenditures of \$2,400,942.
- iii. Work Release Fund (104) – with revenue of \$0 and expenditures of \$0.
- iv. Marriage Fund (106) – with revenue of \$394 and expenditures of \$6,000.
- v. County Clerk Tax Redemption Fund (107) – with revenue of \$550,000 and expenditures of \$550,000.
- vi. Inmate commissary Fund (112) – with revenue of \$300,000 and expenditures of \$300,000.
- vii. Sheriff Kids First Fund (113) – with revenue of \$3,000 and expenditures of \$4,000.
- viii. Probation Conference Fund (115) – with revenue of \$1,000 and expenditures of \$1,971.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 11. Nays: 0. Absent - William Bingham, Diane Gallagher, Robert O'Connor, and Darcy Wild. Absent: 4. Vacant: 2.

A committee motion to approve the renewal of FY2023 Property & Casualty Insurance and Workers Compensation Insurance with Illinois Counties Risk Management Trust (ICRMT) total annual premium \$413,860 was seconded by John Schultz.

The motion carried by voice vote.

A committee motion to approve a request for an unanticipated expense in the amount of \$10,000 to be paid from the Contingency Fund (016) for Election Storage Renovation Project was seconded by John Schultz.

The motion carried by voice vote.

The fund balance for the Contingency Fund (016) on August 31, 2022 was \$518,956.81.

DEVELOPMENT & PLANNING:

The committee had no business to bring before the board.

PUBLIC WORKS:

The committee had no business to bring before the board.

LAW ENFORCEMENT & COURTS:

The committee had no business to bring before the board.

SOCIAL & ENVIRONMENTAL:

A committee motion to approve an Ordinance Amending the Code of Ordinances of Jo Daviess County, Illinois Title 5, Public Health and Safety, Chapter 2, Food and Food Establishments was seconded by Don Hill.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Staci Duerr, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 11. Nays: 0. Absent - William Bingham, Diane Gallagher, Robert O'Connor, and Darcy Wild. Absent: 4. Vacant: 2.

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A committee motion to approve a Resolution to Amend and Add Certain Environmental Health Fees Charged by the Jo Daviess County Health Department was seconded by Don Hill.

The motion failed by roll call vote. Ayes – Don Hill. Ayes: 1. Nays - Dianne Allendorf, Staci Duerr, Robert Heuerman, John Korth, John Lang, Steve McIntyre, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Nays: 10. Absent - William Bingham, Diane Gallagher, Robert O'Connor, and Darcy Wild. Absent: 4. Vacant: 2.

AGENDA ITEM VII – OTHER COMMITTEES AND BOARDS

There were no reports at this time.

AGENDA ITEM VIII – BOARD MEMBER CONCERNS

John Schultz expressed his concerns regarding the vacancies in current and future county board seats.

Don Zillig commended State's Attorney Allendorf on his recently published article on the Safe-T Act.

AGENDA ITEM IX – CITIZENS' COMMENTS

Melisa Hammer, County Treasurer suggested an ad-hoc committee be formed to address the courthouse facility study and formulate a workable plan.

AGENDA ITEM X - ADJOURNMENT

A motion to adjourn was made by John Korth and seconded by John Schultz.

The motion carried by voice vote.

Chairperson Hill adjourned the meeting at 8:41 p.m. until 7:00 p.m. Monday, November 7, 2022 at the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

**JO DAVIESS COUNTY BOARD
CONSENT AGENDA
OCTOBER 11, 2022**

A. MINUTES APPROVAL

1. County Board meeting minutes from the September 13, 2022 County Board Meeting.

B. APPOINTMENTS/RESIGNATIONS

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATIONS

E. REPORTS & CORRESPONDENCE

F. CLAIMS

1. Claims approval in the amount of \$1,271,374.53 as follows:
 - i. \$966,243.25 (\$950,765.86 Regular Claims + Claims associated w/LIT's \$15,477.39)
 - ii. \$134,766.87 (GGMI Hotel/Motel Tax Reimbursement)
 - iii. \$8,697.95 (WEX Fuel Purchase Claims to be paid from Contingency Fund)
 - iv. \$161,666.46 (Special Service Area Commissions)
 - Warren Area Ambulance Service, Inc. - SSA #1 - \$22,899.44
 - Galena Area Emergency Medical Service – SSA #6 - \$82,025.97
 - Elizabeth Community Ambulance Service – SSA #7 - \$56,741.05
2. Emergency Telephone Systems Board Fund claims in the amount of \$2,203.95.

G. LINE ITEM TRANSFERS

1. FY2022 Line Item Transfers (without associated claims) in the amount of \$2,361.00 as follows:
 - i. \$2,361.00 \$2,361.00 from 001-40106-401 Salaries-Full-time to 001-40106-403 Salaries-Part-time
2. FY2022 Line Item Transfers (with associated claims) in the amount of \$18,350.06 as follows:
 - i. \$1,200.00 \$400.00 from 001-41127-451 Mileage and \$800.00 from 001-41127-501 Education & Training to 001-41127-702 Professional Service
 - ii. \$1,300.00 \$1,300.00 from 071-44163-810 Equipment Purchase to 071-44163-605 Office Supplies
 - iii. \$9,047.00 \$4,047.00 from 001-41122-810 Equipment and \$5,000.00 from 001-41122-711 Utilities to 001-41122-702 Professional Service
 - iv. \$1,500.00 \$1,500.00 from 001-41122-711 Utilities to 001-41122-719 Other Service Charges
 - v. \$2,303.06 \$2,303.06 from 046-44162-925 COVID-19 Expense to 046-44162-810 Equipment
 - vi. \$1,000.00 \$1,000.00 from 071-44163-721 Liability Insurance to 071-44163-705 Publishing
 - vii. \$2,000.00 \$2,000.00 from 071-44163-721 Liability Insurance to 071-44163-927 Donated Rides for Veterans