

JO DAVIESS COUNTY BOARD MEETING

**Jo Daviess County Courthouse
330 N. Bench St., Galena
County Board Room, 3rd Floor
Tuesday, October 12, 2021 @ 7:00 p.m.**

Meeting is Accessible via Audio Call-in

REVISED AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION AND THOUGHT FOR THE DAY

3rd Floor Evacuation Policy

1. The Chairman at all public meetings held in the third floor County Board room shall instruct the public how to exit in case of emergency.
2. Exit down hall in either direction.
3. After 4:00 p.m. the door at the end of the hall opposite the elevator is locked.
 - a) **To open pull Fire Alarm.**
4. A sign shall be placed at the locked door, instructing how to open the door by pulling the fire alarm.
5. On the second floor you may exit using the doors on the Meeker Street side, **or** continue to the first floor to exit building.
6. Do not use elevator in case of fire.

I. CONSENT AGENDA

A. MINUTES APPROVAL

1. County Board meeting minutes from the September 14, 2021 County Board Meeting

B. APPOINTMENTS/RESIGNATIONS

1. Appointment of Mary Jo Schoenberger to the Ad-Hoc Health Insurance Committee.
2. Appointment of Mary Jo Schoenberger to the Personnel Review Committee.
3. Resignation of Robert Winter as Trustee of Elizabeth Community Fire Protection District.
4. Appointment of William Hayes as a Trustee of the Elizabeth Community Fire Protection District for the remainder of a term ending April 30, 2023.

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATION

E. REPORTS & CORRESPONDENCE

F. CLAIMS

1. Claims approval in the amount of **\$1,324,019.37** as follows:
 - i. **\$1,042,171.00** (Regular Claims **\$1,032,072.75** + Claims associated w/LIT's **\$10,098.25**)
 - ii. **\$132,016.47** (GGMI Hotel/Motel Tax Reimbursement)
 - iii. **\$105.09** (COVID-19 Claims to be paid from Contingency Fund)
 - iv. **\$149,726.81** (Special Service Area Commissions)
 - Warren Area Ambulance Service, Inc. - SSA #1 - \$20,545.35
 - Galena Area Emergency Medical Service – SSA #6 - \$80,041.69
 - Elizabeth Community Ambulance Service – SSA #7 - \$49,139.77
2. Emergency Telephone Systems Board Fund claims in the amount of **\$2,323.81**

G. LINE ITEM TRANSFERS

1. Line Item Transfers (with associated claims) in the amount of **\$6,348.99** as follows:
 - i. **\$1,995.00** \$1,995.00 from 001-41122-725 Union Legal to 001-41122-702 Professional Service
 - ii. **\$3,000.00** \$3,000.00 from 009-41129-905 Miscellaneous to 009-41129-603 Operating Supplies
 - iii. **\$1,353.99** \$1,353.99 from 059-46174-805 Buildings to 059-46174-810 Equipment

H. OVER BUDGET REQUESTS

1. Over Budget Requests (with associated claims) in the amount of **\$132,016.47** as follows:
 - i. Claim from GGMI in the amount of \$132,016.47 to be paid from line item 027-45161-918 GGMI Hotel/Motel Tax Contract, over budget by \$45,421.52.

END OF CONSENT AGENDA

1. CITIZENS' COMMENTS

It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.

2. UNFINISHED BUSINESS

3. NEW BUSINESS & COMMITTEE REPORTS

A. Discussion and possible action on a Resolution to Amend and Extend the Jo Daviess County Emergency Disaster Declaration Due to COVID-19 in Jo Daviess County.

B. Discussion and possible to suspend P2019-10 Jo Daviess County Courthouse Parking Policy effective November 1, 2021.

C. Discussion and possible action on amending the Jo Daviess County Pay Grade Structure Schedule.

D. Law Enforcement & Courts

E. Social & Environmental

1. Discussion and possible action on an Agreement for General Public Transportation between the Galena Public Library District and Jo Daviess County Transit (Not a recommendation by the Social & Environmental Committee, no committee meeting was held in September, 2021).

F. Planning Commission/Zoning Board of Appeals

1. Consideration of a recommendation to deny the Special Use permit for a Campground, Recreational at an address TBD on Elizabeth-Scales Mound Road (Recommended by the Planning Commission/Zoning Board of Appeals, meeting of September 22, 2021).

G. Legislative

H. Executive

1. Consideration of a recommendation to approve the 2022 Jo Daviess County Holiday Schedule as presented (Recommended by the Executive Committee, meeting of October 5, 2021).
2. Consideration of a recommendation to approve budgeting to pay 80% of an employee's Family HDHP premium with a \$2,300 H.S.A. contribution, regardless of start date, and to pay 100% of an employee's Single HDHP with a \$2,000 H.S.A. Contribution, regardless of start date (Recommended by the Executive Committee and Finance, Tax & Budgets Committee, joint meeting of October 5, 2021).

I. Finance, Tax & Budgets

1. Consideration of a recommendation to approve a Resolution to execute a deed of conveyance of County's interest in parcel 08-104-041-00 in Guilford Township to New Chicago Investments, LLC (Recommended by the Finance, Tax & Budgets Committee, meeting of September 30, 2021).
2. Consideration of a recommendation to approve a Resolution to execute a deed of conveyance of County's interest in parcel 08-202-099-00 in Guilford Township to New Chicago Investments, LLC (Recommended by the Finance, Tax & Budgets Committee, meeting of September 30, 2021).
3. Consideration of a recommendation to approve a Resolution to execute a deed of conveyance of County's interest in parcel 08-202-144-00 in Guilford Township to Mark Wachter and Jean Wachter (Recommended by the Finance, Tax & Budgets Committee, meeting of September 30, 2021).
4. Consideration of a recommendation to approve a Resolution to execute a deed of conveyance of County's interest in parcel 09-001-117-00 in Hanover Township to Cheap Home Finders, Inc. (Recommended by the Finance, Tax & Budgets Committee, meeting of September 30, 2021).
5. Consideration of a recommendation to approve a Resolution to execute a deed of conveyance of County's interest in parcel 15-000-281-01 in Rush Township to Ryan Raab (Recommended by the Finance, Tax & Budgets Committee, meeting of September 30, 2021).
6. Consideration of a recommendation to approve a Resolution to execute a deed of conveyance of County's interest in parcel 22-200-138-10 in West Galena Township to James E. Kelly II and Karen Kelly (Recommended by the Finance, Tax & Budgets Committee, meeting of September 30, 2021).

7. Consideration of a recommendation to award a Professional Audit Services Contract to Wipfli LLP at an all-inclusive maximum price for fiscal years ending November 30, 2021 (\$53,850), November 30, 2022 (\$54,400), November 30, 2023 (\$54,900), with a County option of two (2) additional years for fiscal years ending November 30, 2024 (\$55,550) and November 30, 2025 (\$56,250) (Recommended by the Finance, Tax & Budgets Committee, meeting of September 30, 2021).
8. Consideration of a recommendation to award a professional service contract to Lauterbach & Amen, LLP to provide actuarial valuation services associated with GASB 75 at an all-inclusive maximum price for fiscal years ending November 30, 2021 (\$4,030), November 30, 2022 (\$1,270), November 30, 2023 (\$4,270) and November 30, 2024 (\$1,350) (Recommended by the Finance, Tax & Budgets Committee, meeting of September 30, 2021).
9. Consideration of a recommendation to approve the renewal of FY2022 Property & Casualty Insurance and Workers Compensation Insurance with Illinois Counties Risk Management Trust (ICRMT) total annual premium \$385,822 (Recommended by the Finance, Tax & Budgets Committee, meeting of September 30, 2021).
10. Consideration of a recommendation to approve the Jo Daviess County FY2022 Health Insurance Renewal with Medical Associates Group Health Insurance Plan with an 8.1% increase in rates for FY2022 as presented (Recommended by the Finance, Tax & Budgets Committee, meeting of October 5, 2021).
11. Consideration of a recommendation to approve the FY2022 Alternative Insurance Assistance Program to be paid bi-annually (Recommended by the Finance, Tax & Budgets Committee, meeting of October 5, 2021).
12. Consideration of a recommendation to approve the renewal of the United Healthcare Group Dental Insurance with no change in rates for FY2022 (Recommended by the Finance, Tax & Budgets Committee, meeting of October 5, 2021).
13. Consideration of a recommendation to approve the renewal of the Aflac Group Accident Advantage Plus Insurance with no change in rates for FY2022 (Recommended by the Finance, Tax & Budgets Committee, meeting of October 5, 2021).
14. Consideration of a recommendation to approve the renewal of the Aflac Group Critical Illness Advantage Insurance with no change in rates for FY2022 (Recommended by the Finance, Tax & Budgets Committee, meeting of October 5, 2021).
15. Consideration of a recommendation to approve the Voluntary Employee Furlough Program as presented (Recommended by the Finance, Tax & Budgets Committee, meeting of October 5, 2021).
16. Consideration of a recommendation to approve the County (employer) HSA contributions to be made bi-annually in the January and July claims cycles (Recommended by the Finance, Tax & Budgets Committee, meeting of October 5, 2021).
17. Consideration of a recommendation to approve the FY2022 Jo Daviess County Health Insurance Premium Cost Allocation Policy with the changes as presented (Recommended by the Finance, Tax & Budgets Committee, meeting of October 5, 2021).
18. The fund balance for the Contingency Fund (016) on 08/31/2021 is \$349,894.42

J. Information & Communications Technology

1. Discussion and possible action to approve an advanced step hire request from Joe Kratcha, GIS/IT Director for the IT Technician position, advanced step hire at pay grade 9, Step 6 and with a satisfactory six month probation period an increase to Step 7 (Not a

recommendation by the Information & Communications Technology Committee, no committee meeting was held in September, 2021).

K. Jo Daviess County Special Service Area Commissions

L. Development & Planning

1. Consideration of a recommendation to approve a Revolving Loan Application for Lola's Deli in the amount of \$25,000 (Recommended by the Development & Planning Committee, meeting of September 28, 2021).

M. Public Works

1. Consideration of a recommendation to approve the Establishment of an Altered Speed Zone to alter the speed limit on a portion of Badger Road to 45 mph (Recommended by the Public Works Committee, meeting of September 27, 2021).

OTHER COMMITTEES & BOARDS

I. BOARD MEMBER CONCERNS

II. CITIZENS' COMMENTS

It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.

III. CLOSED SESSION

A. Personnel section 2(c)1

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity."

B. Collective bargaining section 2(c)2

"Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees."

C. Purchase/lease property section 2(c)5

"The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired."

D. Pursuant to 5 ILCS Litigation Section 120/2(c)11

"Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting."

4. POSSIBLE ACTION AS A RESULT OF CLOSED SESSION ITEMS

5. ADJOURN TO Tuesday, November 9, 2021 @ 7:00 pm

This meeting will be held virtually. The public may attend in person; however we encourage you to attend via Zoom audio as follows:

<https://zoom.us/j/98636325254?pwd=ZlBMdFpmTlZBNW05UjNyZVczYythdz09>

Call in number: 1(312)626-6799 US

Meeting ID: 986 3632 5254

Password: 229369

Call-in information is also available on the JDC website at www.jodaviess.org