

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
OCTOBER 12, 2021**

CALL TO ORDER: Jo Daviess County Chairperson Don Hill called the meeting to order at 7:00 p.m. on Tuesday, October 12, 2021 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

ROLL CALL was answered as follows: Present – Dianne Allendorf, William Bingham, Janet Checker, Robert Heuerman, Don Hill, John Korth, John Lang, John Schultz, and Don Zillig. Present: 9. Present electronically – Staci Duerr, Diane Gallagher, Hendrica Regez, and LaDon Trost. Present electronically: 4. Absent - Robert O'Connor, Steve McIntyre, and Darcy Wild. Absent: 3. Vacant: 1.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Hill.

THE INVOCATION and thought for the day were given by William Bingham.

Darcy Wild entered the meeting electronically at this time.

AGENDA ITEM I – CONSENT AGENDA

A motion to approve the consent agenda was made by John Schultz and seconded by William Bingham.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Nays: 0. Absent – Steve McIntyre and Robert O'Connor. Absent: 2. Vacant: 1.

AGENDA ITEM II - CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM III – UNFINISHED BUSINESS

There was no unfinished business brought before the board at this time.

AGENDA ITEM IV – NEW BUSINESS & COMMITTEE REPORTS

A motion to approve a resolution to amend and extend the Jo Daviess County Emergency Disaster Declaration due to COVID-19 in Jo Daviess County with an amended ending date of November 10, 2021 was made by John Lang and seconded by William Bingham.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Nays: 0. Absent – Steve McIntyre and Robert O'Connor. Absent: 2. Vacant: 1.

A motion to suspend P2019-10 Jo Daviess County Courthouse Parking Policy, effective November 1, 2021, to be reinstated at a future date to be determined was made by John Lang and seconded by John Korth.

The motion carried by voice vote.

Chairperson Hill exercised his prerogative and addressed Item L1 at this time.

A Development and Planning committee motion to approve a Revolving Loan Application for Lola's Deli in the amount of \$25,000.00 was seconded by Diane Gallagher.

The motion carried by voice vote.

Jo Daviess County Board Meeting Minutes

October 12, 2021

Page 2 of 7

A motion to amend the current Jo Daviess County Pay Grade Structure Schedules to add \$1.00 per hour to each grade and step for Non-Exempt positions and \$2,080.00 per year to each grade and step for Exempt positions, effective FY2022 was made by John Schultz and seconded by John Lang.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Nays: 0. Absent – Steve McIntyre and Robert O'Connor. Absent: 2. Vacant: 1.

LAW ENFORCEMENT & COURTS:

The committee had no business to bring before the board.

SOCIAL & ENVIRONMENTAL:

A motion to approve an Agreement for General Public Transportation between the Galena Public Library District and Jo Daviess County Transit was made by John Lang and seconded by Don Hill.

The motion carried by voice vote.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

A motion to deny the Special Use permit for a Campground, Recreational at an address TBD on Elizabeth-Scales Mound Road was made by John Schultz and seconded by Hendrica Regez.

The motion carried by voice vote.

LEGISLATIVE:

The committee had no business to bring before the board.

EXECUTIVE:

A committee recommendation to approve the 2022 Jo Daviess County Holiday Schedule as presented was seconded by John Lang.

The motion failed by roll call vote. Ayes – Staci Duerr, Don Hill, John Korth, Hendrica Regez, LaDon Trost, and Darcy Wild. Ayes: 6. Nays – Dianne Allendorf, William Bingham, Janet Checker, Diane Gallagher, Robert Heuerman, John Lang, John Schultz, and Don Zillig. Nays: 8. Absent – Steve McIntyre and Robert O'Connor. Absent: 2. Vacant: 1.

William Bingham left the meeting at this time.

A motion to approve the 2022 Jo Daviess County Holiday Schedule amended to remove Juneteenth as a recognized holiday and to cap future holidays at a total of fifteen was made by John Lang and seconded by Diane Gallagher.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Janet Checker, Diane Gallagher, Robert Heuerman, Don Hill, John Lang, John Schultz, and Darcy Wild. Ayes: 8. Nays – Staci Duerr, John Korth, Hendrica Regez, LaDon Trost, and Don Zillig. Nays: 5. Absent – William Bingham, Steve McIntyre, and Robert O'Connor. Absent: 3. Vacant: 1.

William Bingham entered the meeting at this time.

A committee recommendation to approve budgeting to pay 80% of an employee's Family HDHP premium with a \$2,300 H.S.A. contribution, regardless of start date, and to pay 100% of an employee's Single HDHP with a \$2,000 H.S.A. Contribution, regardless of start date was seconded by John Lang.

Jo Daviess County Board Meeting Minutes

October 12, 2021

Page 3 of 7

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Nays: 0. Absent – Steve McIntyre and Robert O'Connor. Absent: 2. Vacant: 1.

FINANCE, TAX, & BUDGETS:

A committee motion to approve a Resolution to execute a deed of conveyance of the County's interest in parcel 08-104-041-00 in Guilford Township to New Chicago Investments, LLC seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Nays: 0. Absent – Steve McIntyre and Robert O'Connor. Absent: 2. Vacant: 1.

A committee motion to approve a Resolution to execute a deed of conveyance of the County's interest in parcel 08-202-099-00 in Guilford Township to New Chicago Investments, LLC was seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Nays: 0. Absent – Steve McIntyre and Robert O'Connor. Absent: 2. Vacant: 1.

A committee motion to approve a Resolution to execute a deed of conveyance of the County's interest in parcel 08-202-144-00 in Guilford Township to Mark Wachter and Jean Wachter was seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Nays: 0. Absent – Steve McIntyre and Robert O'Connor. Absent: 2. Vacant: 1.

A committee motion to approve a Resolution to execute a deed of conveyance of the County's interest in parcel 09-001-117-00 in Hanover Township to Cheap Home Finders, Inc. was seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Nays: 0. Absent – Steve McIntyre and Robert O'Connor. Absent: 2. Vacant: 1.

A committee motion to approve a Resolution to execute a deed of conveyance of the County's interest in parcel 15-000-281-01 in Rush Township to Ryan Raab was seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Lang, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 13. Nays: 0. Abstain - John Korth. Abstentions: 1. Absent – Steve McIntyre and Robert O'Connor. Absent: 2. Vacant: 1.

A committee motion to approve a Resolution to execute a deed of conveyance of the County's interest in parcel 22-200-138-10 in West Galena Township to James E. Kelly II and Karen Kelly was seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Nays: 0. Absent – Steve McIntyre and Robert O'Connor. Absent: 2. Vacant: 1.

Jo Daviess County Board Meeting Minutes

October 12, 2021

Page 4 of 7

A committee motion to award a Professional Audit Services Contract to Wipfli LLP at an all-inclusive maximum price for fiscal years ending November 30, 2021 (\$53,850.00), November 30, 2022 (\$54,400.00), November 30, 2023 (\$54,900.00), with a County option of two (2) additional years for fiscal years ending November 30, 2024 (\$55,550.00) and November 30, 2025 (\$56,250.00) was seconded by John Schultz.

The motion carried by voice vote.

A committee motion to award a professional service contract to Lauterbach & Amen, LLP to provide actuarial valuation services associated with GASB 75 at an all-inclusive maximum price for fiscal years ending November 30, 2021 (\$4,030.00), November 30, 2022 (\$1,270.00), November 30, 2023 (\$4,270.00) and November 30, 2024 (\$1,350.00) was seconded by John Schultz.

The motion carried by voice vote.

A committee motion to approve the renewal of FY2022 Property & Casualty Insurance and Workers Compensation Insurance with Illinois Counties Risk Management Trust (ICRMT) with a total annual premium of \$385,822.00 was seconded by John Schultz.

The motion failed by voice vote.

A motion to approve the renewal of FY2022 Property & Casualty Insurance and Workers Compensation Insurance with Illinois Counties Risk Management Trust (ICRMT) amended to include cyber insurance at a total annual premium of \$392,356.00 was made by John Schultz and seconded by John Lang.

The motion carried by voice vote.

A committee motion to approve the Jo Daviess County FY2022 Health Insurance Renewal with Medical Associates Group Health Insurance Plan with an 8.1% increase in rates for FY2022 as presented was seconded by John Schultz.

The motion carried by voice vote.

A committee motion to approve the FY2022 Alternative Insurance Assistance Program to be paid bi-annually was seconded by John Schultz.

The motion carried by voice vote.

A committee motion to approve the renewal of the United Healthcare Group Dental Insurance with no change in rates for FY2022 was seconded by John Schultz.

The motion carried by voice vote.

A committee motion to approve the renewal of the Aflac Group Accident Advantage Plus Insurance with no change in rates for FY2022 was seconded by John Schultz.

The motion carried by voice vote.

A committee motion to approve the renewal of the Aflac Group Critical Illness Advantage Insurance with no change in rates for FY2022 was seconded by John Schultz.

The motion carried by voice vote.

A committee motion to approve the Voluntary Employee Furlough Program as presented was seconded by John Schultz.

The motion carried by voice vote.

Jo Daviess County Board Meeting Minutes

October 12, 2021

Page 5 of 7

A committee motion to approve the County (employer) HSA contributions to be made bi-annually in the January and July claims cycles was seconded by John Schultz.

The motion carried by voice vote.

A committee motion to approve the FY2022 Jo Daviess County Health Insurance Premium Cost Allocation Policy with the changes as presented was seconded by John Schultz.

The motion carried by voice vote.

The fund balance for the Contingency Fund (016) on August 31, 2021 was \$349,894.42.

INFORMATION & COMMUNICATIONS TECHNOLOGY:

A motion to approve an advanced step hire request from Joe Kratcha, GIS/IT Director for the IT Technician position, advanced step hire at pay grade 9, Step 6 and with a satisfactory six month probation period an increase to Step 7 was made by John Korth and seconded by John Schultz.

The motion carried by voice vote.

SPECIAL SERVICE AREA COMMISSIONS:

The commissions had nothing to report at this time.

PUBLIC WORKS:

A committee recommendation to approve an ordinance for the Establishment of an Altered Speed Zone to alter the speed limit on a portion of Badger Road to 45 mph was seconded by LaDon Trost.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Janet Checker, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 14. Nays: 0. Absent – Steve McIntyre and Robert O'Connor. Absent: 2. Vacant: 1.

AGENDA ITEM V – OTHER COMMITTEES AND BOARDS

Other committees had nothing to report.

AGENDA ITEM VI – BOARD MEMBER CONCERNS

There were no board member concerns at this time.

AGENDA ITEM VII – CITIZENS' COMMENTS

Angela Kaiser, County Clerk/Recorder thanked the board for their support of the health insurance allocation policy changes.

Melisa Hammer, County Treasurer asked the board to continue pursuing the updating of the Jo Daviess County Pay Grade Structure Schedule, because even after their actions tonight to add money to the grades and steps, based on a recent plan created for a neighboring county, the Jo Daviess plan is still very low compared to market.

AGENDA ITEM VIII – CLOSED SESSION

There was no reason to enter closed session.

AGENDA ITEM IX – POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

There was no action as a result of closed session.

Jo Daviess County Board Meeting Minutes

October 12, 2021

Page 6 of 7

AGENDA ITEM X - ADJOURNMENT

A motion to adjourn was made by John Korth and seconded by Don Zillig.

The motion carried by voice vote.

Chairperson Hill adjourned the meeting at 8:21 p.m. until 7:00 p.m. Tuesday, November 9, 2021 at the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

JO DAVIESS COUNTY BOARD
CONSENT AGENDA
OCTOBER 12, 2021

A. MINUTES APPROVAL

1. County Board meeting minutes from the September 14, 2021 County Board Meeting.

B. APPOINTMENTS/RESIGNATIONS

1. Appointment of Mary Jo Schoenberger to the Ad-Hoc Health Insurance Committee.
2. Appointment of Mary Jo Schoenberger to the Personnel Review Committee.
3. Resignation of Robert Winter as Trustee of Elizabeth Community Fire Protection District.
4. Appointment of William Hayes as a Trustee of the Elizabeth Community Fire Protection District for the remainder of a term ending April 30, 2023.

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATIONS

E. REPORTS & CORRESPONDENCE

F. CLAIMS

1. Claims approval in the amount of \$1,324,019.37 as follows:
 - i. \$1,042,171.00 (\$1,032,072.75 Regular Claims + Claims associated w/LIT's \$10,098.25)
 - ii. \$132,016.47 (GGMI Hotel/Motel Tax Reimbursement)
 - iii. \$105.09 (COVID-19 Claims to be paid from Contingency Fund)
 - iv. \$149,726.81 (Special Service Area Commissions)
 - Warren Area Ambulance Service, Inc. - SSA #1 - \$20,545.35
 - Galena Area Emergency Medical Service – SSA #6 - \$80,041.69
 - Elizabeth Community Ambulance Service – SSA #7 - \$49,139.77
2. Emergency Telephone Systems Board Fund claims in the amount of \$2,323.81.

G. LINE ITEM TRANSFERS

1. Line Item Transfers (with associated claims) in the amount of \$6,348.99 as follows:
 - i. \$1,995.00 \$1,995.00 from 001-41122-725 Union Legal to 001-41122-702 Professional Service
 - ii. \$3,000.00 \$3,000.00 from 009-41129-905 Miscellaneous to 009-41129-603 Operating Supplies
 - iii. \$1,353.99 \$1,353.99 from 059-46174-805 Buildings to 059-46174-810 Equipment

H. OVER BUDGET REQUESTS

1. Over budget requests (with associated claims) in the amount of \$132,016.47 as follows:
 - i. Claim from GGMI to be paid from line item 027-45161-918 GGMI Hotel/Motel Tax Contract, over budget by \$45,421.52