

REVISED AGENDA

JO DAVIESS COUNTY BOARD FY2024 BUDGET WORKSHOP

Thursday, October 12, 2023 @ 5:30 p.m.
Jo Daviess County Courthouse, Galena
3rd floor County Board Room

Meeting is Accessible via Audio Call-in

3rd Floor Evacuation Policy

1. The Chairman at all public meetings held in the third floor County Board room shall instruct the public how to exit in case of emergency.
2. Exit down hall in either direction.
3. After 4:00 p.m. the door at the end of the hall opposite the elevator is locked.
a) To open pull Fire Alarm.
4. A sign shall be placed at the locked door, instructing how to open the door by pulling the fire alarm.
5. On the second floor you may exit using the doors on the Meeker Street side, **or** continue to the first floor to exit building.

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Citizens' Comments

5. Unfinished Business

6. New Business

7. FY2024 Budget Workshop

a) Summary Review of the FY2024 Jo Daviess County Budget process to date.

b) Review procedures for FY2024 County Board Budget Workshops.

c) Continuation of Step 2: Review, modify and/or approve General Fund Expense Budgets

- i. Discussion and possible action to approve a recommendation by the Finance, Tax & Budgets Committee to divide the FY2024 County (1%) sales tax at a rate of 75% General Fund and 25% County Highway Fund.
- ii. Discussion and possible action on any new mandatory/necessary expense requests to increase/decrease the FY2024 General Fund Budget target amounts.
- iii. Discussion and possible action to approve the following General Fund Budgets and move them forward to the comprehensive budget document:
 - 001-40102 County Board
 - 001-40105 Tax Extension
 - 001-40107 Elections
 - 001-40109 Board of Review
 - 001-40112 Miscellaneous
 - 001-41121 Sheriff

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- 001-41123 Communications
- 001-41124 Court Security
- 001-41127 Coroner
- 001-42131 Courts
- 001-44157 Social & Environmental
- 001-44159 Regional Superintendent of Schools

d) Continuation of Step 3: Review, modify and/or approve Special Fund Expense Budgets

i. Discussion and possible action to approve the following Special Fund Budgets, their fund descriptions and minimum fund balance policies, if any, and move them forward to the comprehensive budget document:

- 003 Public Health – Minimum Fund Balance: \$393,163.00
- 005 Public Health Emergency Preparedness
- 006 Motor Fuel Tax
- 007 ETSB/911
- 008 Federal Aid Matching
- 009 Sheriff's Forfeiture
- 010 Township Bridge
- 011 County Aid to Bridges
- 018 Economic Development Investment
- 019 JDC Sheriff DUI
- 020 Animal Control
- 021 Township Motor Fuel
- 023 Extension Education
- 027 Tourism Promotion – Minimum Fund Balance: \$442,000.00
- 028 Recorder Automation
- 029 Circuit Clerk Automation
- 030 County Clerk Automation
- 031 Circuit Clerk Operations & Administration
- 032 Tourism Capital Development
- 033 Probation Services
- 038 Sheriff Vehicle
- 039 Court Document Storage
- 046 Public Health Catastrophic Emergency
- 047 Tax Sale Automation
- 049 Election Equipment
- 051 State's Attorney Drug Forfeiture
- 052 Maintenance & Child Support
- 053 Probation EMHD
- 055 Public Health Capital Investment
- 059 Highway Capital Investment
- 064 GIS Capital Equipment & Investment
- 065 Sale in Error
- 066 JDC Emergency Communications
- 069 County Jail Medical Cost
- 070 Coroner's Equipment & Operations
- 072 JDC Hazard Mitigation
- 074 State's Attorney Records Automation

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- 075 ETSB Capital Equipment & Investment
 - 077 E-Citation
 - 078 Law Library
 - 079 Juvenile Justice
 - 080 County Pet Population
 - 082 Drug Addiction
 - 083 Veteran's Assistance Program
 - 084 Public Defender Records Automation
 - 086 American Rescue Plan
 - 087 Transportation Safety Highway Hire-Back
 - 104 Work Release
 - 106 Marriage
 - 107 County Clerk Delinquent Tax Redemption
 - 112 Inmate Commissary
 - 113 Sheriff Kids First
 - 115 Probation Conference
- ii. Consideration and possible action to approve adjustments to any Special Fund Budgets previously moved forward to the comprehensive budget document.
- iii. The following Special Fund budgets have not yet been finalized; they will be discussed and/or held over for action to a future Budget Workshop meeting, on 10/12/2023 or 10/18/2023:
- 012 Social Security Fund
 - 013 Illinois Municipal Retirement Fund
 - 016 Contingency Fund
 - 017 Insurance Fund
 - 042 General Capital Investment Fund
 - 048 Capital Equipment Replacement Fund
 - 088 Courthouse Renovation Fund
 - 089 Courthouse Bond Payment Fund
- e) Review and confirm the minimum fiscal year end fund balance policy and amount for General Fund in FY2024 and the fund description which includes the minimum fund balance of \$2,640,024.00
- f) Discussion and possible action to determine the amount of General Fund (001) reserve fund balance to allocate for unfunded activities/requests
- g) Discussion and possible action to approve any new mandatory/necessary expense requests to increase/decrease FY2024 General Fund Budgets and/or Special Fund Budgets
- h) Review only any new Unfunded Requests and possible action to move them forward to the FY2024 Unfunded Request list.
- i) Review **only** Unfunded Activities Requests.
- j) Consideration and possible action on the FY2024 Interfund Transfer Schedule and the Interfund Transfer policy. (Recommend to review **only** at 10/12/2023 Budget Workshop)

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k) Other budget considerations

8. Citizens' Comments

9. Adjourn

Budget Workshop on Thursday, October 12, 2023 at 5:30 pm

Budget Workshop on Wednesday, October 18, 2023 at 5:30 pm

This meeting will be held virtually. The public may attend in person; however we encourage you to attend via Zoom audio as follows:

<https://us06web.zoom.us/j/85994752370?pwd=wcODFnIOcKwZQkOuNDtAYk0abIFhM1.1>

Call in number: 1 (312)626-6799 US
1 (309) 205-3325 (US Cellular users)
1 (507) 473-4847 US

Meeting ID: 859 9475 2370

Password: 878940

Call-in information is also available on the JDC website at www.jodaviesscountyil.gov