

REVISED AGENDA

JO DAVIESS COUNTY BOARD FY2025 BUDGET WORKSHOP

Tuesday, October 15, 2024 @ 5:30 p.m.

Jo Daviess County Administrative Offices (Temporary Location)
Former Galena Primary School
219 Kelly Lane, Galena

Meeting is Accessible via Audio Call-in

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Citizens' Comments**
5. **Unfinished Business**
6. **New Business**
 - a) Appointment of Temporary County Board Chairperson.
 - b) Discussion and possible action on a letter of resignation from Angela Kaiser, County Clerk & Recorder.
7. **FY2025 Budget Workshop**
 - a) Summary Review of the FY2025 Jo Daviess County Budget process to date.
 - b) Review procedures for FY2025 County Board Budget Workshops.
 - c) **Continuation of Step 3:** Review and approve Special Fund Budgets, their fund descriptions, and move them forward to the comprehensive budget document.
 - i. Consideration and possible action to approve the following Special Fund expense budgets, the fund descriptions, any minimum fund balance policies, and forward them to the FY2025 Jo Daviess County comprehensive budget document:
 - 012 – Social Security Fund, including a minimum fund balance policy of ~~\$243,327~~ \$242,827
 - 013 – Illinois Municipal Retirement Fund, including a minimum fund balance policy of \$340,110
 - 016 – Contingency Fund
 - 042 – General Capital Investment Fund
 - 048 – General Capital Equipment Replacement Fund
 - 072 – All Hazard Mitigation Fund
 - 088 – Courthouse Renovation Fund
 - ii. Consideration and possible action to approve adjustments to any Special Fund budgets previously moved forward to the comprehensive budget document.
 - d) **Continuation of Step 4:** Review, modify, and/or approve General Fund Budgets and move them forward to the comprehensive budget document.

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- i. Discussion and possible action to approve the following General Fund (001) expense budgets, their corresponding targets, and forward them to the FY2025 Jo Daviess County comprehensive budget document:
 - 001-49197 Contingency
 - ii. Discussion and possible action on any new mandatory/necessary expense requests to increase/decrease FY2025 General Fund expense budgets.
 - iii. Consideration and possible action to approve adjustments to any General Fund expense budgets previously moved forward to the comprehensive budget document.
 - iv. Consideration and possible action to establish the FY2025 minimum fiscal year end fund balance policy of \$2,855,781 for the General Fund budget.
 - v. Consideration and possible action to establish the amount of unreserved fund balance that will be made available to fund unfunded requests/activities/contingency
- e) Step 5: Consideration and possible action to approve a list of unfunded requests that will be funded in FY2025 by the General Fund budget.
- i. Review any new Unfunded Requests and possible action to move them forward to the FY2025 Unfunded Request list.
 - ii. Consideration and possible action to determine which items on the Unfunded Request List will be funded for FY2025.
- f) Consideration and possible action to approve the FY2025 Schedule of Interfund Transfers and the Interfund Transfer Policy and forward them to the comprehensive budget document.
- g) Consideration and possible action to schedule a meeting to consider the adoption of the FY2025 Jo Daviess County Annual Budget & Appropriation Ordinance on Tuesday, November 19, 2024 at 5:30 p.m.
- h) Other Budget considerations

8. Citizens' Comments

9. Board Member Concerns

10. Adjourn

This meeting will be held virtually. The public may attend in person; however we encourage you to attend via Zoom audio as follows:

<https://us06web.zoom.us/j/82083505168?pwd=IWhcgCnRkjjMpkx6vmVyNbXIGbUxCS.1>

Call in number: 1 (312) 626-6799 US

1 (309) 205-3325 (US Cellular users)

Meeting ID: 820 8350 5168

Password: 622793

Call-in information is also available on the JDC website at www.jodaviesscountyil.gov