

**JO DAVIESS COUNTY BOARD
BUDGET WORKSHOP
OCTOBER 19, 2021**

CALL TO ORDER: Jo Daviess County Chairperson Don Hill called the meeting to order at 5:30 p.m. on Tuesday, October 19, 2021 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

ROLL CALL was answered as follows: Present – Dianne Allendorf, Don Hill, John Korth, Robert O’Connor, John Schultz, LaDon Trost, and Don Zillig. Present: 7. Present electronically - Diane Gallagher, John Lang, Steve McIntyre, and Hendrica Regez. Present electronically: 4. Absent – William Bingham, Janet Checker, Staci Duerr, Robert Heuerman, and Darcy Wild. Absent: 5. Vacant: 1.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Hill.

Stacy Duerr entered the meeting electronically at this time.

AGENDA ITEM I - CITIZENS’ COMMENTS

There were no citizens’ comments at this time.

AGENDA ITEM II – UNFINISHED BUSINESS

The resolution to amend the Jo Daviess County Pay Grade Structure Schedule will be held over to the next meeting.

AGENDA ITEM III – NEW BUSINESS

A motion to approve a resolution to amend the FY2021 Jo Daviess County Tourism Promotion Fund (027) Budget was made by John Schultz and seconded by Steve McIntyre.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Staci Duerr, Diane Gallagher, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O’Connor, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 12. Nays: 0. Absent: 4. Vacant: 1.

LAW & COURTS

A committee motion to reject a bid from Tricon Construction Group for fascia repair and painting for the Jo Daviess County Courthouse Fascia/Soffit Repair project and to rebid the project in the Spring of 2022 was seconded by Don Zillig.

The motion carried by voice vote.

A committee motion to appoint Michael Simmons as the Jo Daviess County Emergency Management Agency Coordinator pending the successful negotiation of an employment agreement was seconded by LaDon Trost.

The motion carried by voice vote.

AGENDA ITEM IV - FY2022 BUDGET WORKSHOP

At this time, the unfunded request lists for both the General Fund (001) and the County Highway Fund (002) were reviewed and discussed. The October 14, 2021 Budget Workshop #2 took action to establish the FY2022 amount of unreserved/undesignated fund balance available to be allocated from the General Fund (001) for unfunded requests and/or contingency at \$800,000.00 and the County Highway Fund (002) and Highway Capital Investment Fund (059) unfunded requests and/or contingency at \$525,911.00.

A motion to move the following General Fund (001) items to a separate unfunded listing for the American Rescue Plan (ARP) Fund (086) was made by John Lang and seconded by John Schultz:

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- #3 - \$14,000.00 from GIS/IT to re-design the County website (non-recurring expense)
- #6 - \$700,000.00 from the Sheriff to build a controlled entrance with metal detector for the Courthouse (non-recurring expense)
- #8 - \$350,000.00 from the Sheriff to update the HVAC in the Courthouse
- #9 - \$150,000.00 from the Sheriff for negative pressure cells in the Public Safety Building (non-recurring expense)

The motion carried by voice vote.

A motion to approve the following General Fund (001) recurring and non-recurring unfunded requests totaling \$800,000.00 was made by Dianne Allendorf and seconded by John Schultz:

- #1 - \$100,000.00 from Planning and Development for professional services to update the Comprehensive Plan (non-recurring expense) changing the budget line to 042-46171-427
- #2 - \$70,000.00 from GIS/IT for professional services to perform an IT Health Check (non-recurring expense)
- #4 - \$15,000.00 from GIS/IT for education and training of new IT personnel (non-recurring)
- #5 - \$42,000.00 from GIS/IT for 150 Microsoft office software licenses so all offices are using the same Microsoft versions (non-recurring expense)
- #7 - \$75,000.00 from the Sheriff for salary and benefits to hire an additional detective (recurring expense)
- #10 - \$400,000.00 from the Sheriff to upgrade the JDC Radio Communication System to Starcom 800 Mhz (non-recurring expense)
- #11 - \$98,000.00 to the Contingency Fund (016)

The motion carried by roll call vote. Ayes – Dianne Allendorf, Staci Duerr, Diane Gallagher, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Ayes: 12. Nays: 0. Absent: 4. Vacant: 1.

A motion to approve the following County Highway Fund (002) recurring unfunded requests totaling \$73,911.00 from the County Engineer was made by John Schultz and seconded by John Lang:

- #1 – 73,911.00 for salary and benefits for a staff engineer (recurring expense)

The motion carried by voice vote.

A motion to approve the following Highway Capital Investment Fund (059) non-recurring unfunded requests totaling \$452,000.00 from the County Engineer was made by Dianne Allendorf and seconded by LaDon Trost:

- #2 - \$150,000.00 for the purchase of a new dump/plow truck
- #3 – \$30,000.00 for the purchase of a pickup truck
- #4 – \$60,000.00 for base stabilizer
- #5 - \$40,000.00 for a new one ton dump truck chassis
- #6 - \$27,000.00 for the purchase of two new GPS receivers
- #7 - \$40,000.00 for the continued remodeling of the Hanover building
- #8 - \$100,000.00 for the installation of a roof membrane system on the Hanover building
- #9 - \$5,000.00 for new computer equipment

The motion carried by voice vote.

A motion to approve the following ARPA Fund (086) non-recurring unfunded requests totaling \$1,214,000.00 from the Sheriff and GIS/IT was made by LaDon Trost and seconded by John Schultz:

- #3 - \$14,000.00 from GIS/IT to re-design the County website
- #6 - \$700,000.00 from the Sheriff to build a controlled entrance with metal detector for the Courthouse

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- #8 - \$350,000.00 from the Sheriff to update the HVAC in the Courthouse
- #9 - \$150,000.00 from the Sheriff for negative pressure cells in the Public Safety Building

The motion carried by voice vote.

A motion to approve the following Category 43000 Public Works Special Fund budgets revised as a result of approved unfunded requests, their fund descriptions, and to forward them on to the FY2022 Jo Daviess County comprehensive budget document was made by Dianne Allendorf and seconded by John Schultz:

- County Highway (002) including the minimum fiscal year-end fund balance policy of \$903,000.00
- Highway Capital Investment (059)

The motion carried by voice vote.

A motion to approve the following Category 46000 Capital Investment Special Fund budgets revised as a result of approved unfunded requests, their fund descriptions, and to forward them on to the FY2022 Jo Daviess County comprehensive budget document was made by Dianne Allendorf and seconded by Steve McIntyre:

- General Capital Investment (042)
- General Capital Equipment Replacement (048)

A motion to approve the following Category 48000 Employee Benefits & Insurance Special Fund budgets revised as a result of approved unfunded requests, their fund descriptions, and to forward them on to the FY2022 Jo Daviess County comprehensive budget document was made by Dianne Allendorf and seconded by LaDon Trost:

- Social Security (012) including the minimum fiscal year-end fund balance policy of \$203,229.00
- IMRF (013) including the minimum fiscal year-end fund balance policy of \$388,622.00
- Insurance (017) including the minimum fiscal year-end fund balance policy of \$519,529.00

The motion carried by voice vote.

A motion to approve the following Category 49000 Contingency Special Fund budget revised as a result of approved unfunded requests, its fund description, and to forward it on to the FY2022 Jo Daviess County comprehensive budget document was made by Dianne Allendorf and seconded by Hendrica Regez:

- Contingency (016)

The motion carried by voice vote.

A motion to approve the following Category 47000 Special Fund budget revised as a result of appointed unfunded requests, its fund description, and to forward it on to the FY2022 Jo Daviess County comprehensive budget document was made by Dianne Allendorf and seconded by John Lang:

- American Rescue Plan (ARP) Fund (086)

The motion carried by voice vote.

A motion to approve the following Category 44000 Health, Education, & Social Services Special Fund budget, its fund description, the adjustments as presented, and to forward it on to the FY2022 Jo Daviess County comprehensive budget document was made by Dianne Allendorf and seconded by LaDon Trost:

- Public Health Catastrophic Emergency (046)

The motion carried by voice vote.

A motion to increase the target budget amount for the General Fund (001) expense budget Information & Technology 001-40110 by \$127,000.00 as a result of the approved unfunded requests for the GIS/IT department was made by Dianne Allendorf and seconded by Don Zillig.

The motion carried by voice vote.

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A motion to increase the target budget amount for the General Fund (001) expense budget Sheriff 001-41121 by \$75,000.00 as a result of the approved unfunded request for a new detective position was made by Dianne Allendorf and seconded by John Korth.

The motion carried by voice vote.

A motion to approve the FY2022 Interfund Transfer Schedule and Interfund Transfer Policy as presented and/or revised and to move it forward to the Jo Daviess County comprehensive budget document was made by John Schultz and seconded by John Lang.

The motion carried by voice vote.

A motion to approve Property Tax Option #3 as follows, and to move these 2021 (payable 2022) Jo Daviess County property tax levy amounts forward to the comprehensive budget document was made by Dianne Allendorf and seconded by John Korth:

- \$2,790,390.00 – General Fund
- \$1,203,591.00 – County Highway
- \$370,464.00 – Federal Aid Matching
- \$371,529.00 – County Bridge
- \$347,586.00 – Public Health
- \$355,643.00 – Mental Health
- \$671,229.00 – IMRF
- \$393,302.00 – Social Security
- \$82,849.00 – Extension Education
- \$323,187.00 – Insurance

The motion carried by voice vote.

A motion to approve the following 2021 (payable 2022) property tax levy amounts for the following Jo Daviess County Special Service Areas was made by Dianne Allendorf and seconded by Steve McIntyre:

- \$116,970.00 – SSA #1
- \$401,625.00 – SSA #6
- \$296,658.00 – SSA #7

The motion carried by voice vote.

A motion to schedule a Special County Board on Tuesday, November 16, 2021 at 7:00 p.m. for the purpose of the FY2022 Budget Hearing and possible adoption of the Annual Budget & Appropriate Ordinance and the Tax Levy Ordinance was made by Dianne Allendorf and seconded by John Lang.

The motion carried by voice vote.

AGENDA ITEM V – CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM VI - ADJOURNMENT

A motion to adjourn was made by John Korth and seconded by Steve McIntyre.

Chairperson Hill adjourned the meeting at 7:20 p.m. until 7 p.m. Tuesday, November 9, 2021 at the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.