

**JO DAVIESS COUNTY BOARD
BUDGET WORKSHOP
OCTOBER 25, 2022**

CALL TO ORDER: Jo Daviess County Chairperson Don Hill called the meeting to order at 5:30 p.m. on Tuesday, October 25, 2022 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

ROLL CALL was answered as follows: Present – Diane Gallagher, Robert Heuerman, Don Hill, Steve McIntyre, Hendrica Regez, John Schultz, LaDon Trost, and Don Zillig. Present: 8. Present electronically - Dianne Allendorf, Staci Duerr, and John Lang. Present electronically: 3. Absent – William Bingham, Robert O’Connor, John Korth, and Darcy Wild. Absent: 4. Vacant: 2.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Hill.

AGENDA ITEM I - CITIZENS’ COMMENTS

There were no citizens’ comments at this time.

AGENDA ITEM II – UNFINISHED BUSINESS

There was no unfinished business brought before the board.

AGENDA ITEM III – NEW BUSINESS

A motion to appoint Lynn L. Gallagher to the vacant seat for County Board District #11 – West Galena II and part Rawlins was made by Hendrica Regez and seconded by John Schultz.

The motion carried by voice vote.

Lynn L. Gallagher was sworn in as a County Board member for District #11 and seated.

Darcy Wild entered the meeting electronically at this time.

A motion to approve a Resolution Authorizing a Loan to the County Aid to Bridges Fund (011) from the Federal Aid Matching Fund (008) was made by Don Zillig and seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Staci Duerr, Diane Gallagher, Lynn Gallagher, Robert Heuerman, Don Hill, John Lang, Steve McIntyre, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 13. Nays: 0. Absent – William Bingham, Robert O’Connor, and John Korth. Absent: 3. Vacant: 1.

AGENDA ITEM IV - FY2023 BUDGET WORKSHOP

County Administrator Scott Toot presented a summary review of the FY2023 budget process to date.

Possible revisions and/or additions to the 2022 (payable 2023) Jo Daviess County Property Tax Levy will be held over to the October 27, 2022 Budget Workshop meeting.

A motion to approve the necessary recurring expense request to increase the General Fund (001) Safety Building 001-41122 budget by \$25,000.00 for the purchase of inmate meals was made by John Schultz and seconded by John Lang.

The motion carried by voice vote.

A motion to approve the necessary recurring expense request to increase the General Fund (001) Social & Environmental 001-44157 budget by \$300.00, which is 50% of a mandatory online registration fee to the Illinois EPA was made by Hendrica Regez and seconded by Diane Gallagher.

The motion carried by voice vote.

A motion to approve the following General Fund (001) expense budgets under General Control & Administration and to forward them on to the FY2023 Jo Daviess County comprehensive budget document was made by John Schultz and seconded by LaDon Trost:

- Courthouse 40101
- County Board 40102
- County Administrator 40103
- County Treasurer 40104
- Tax Extension 40105
- County Clerk & Recorder 40106
- Elections 40107
- Chief County Assessment Officer 40108
- Board of Review 40109
- Information & Communications 40110
- Grant Administrator 40113

The motion carried by voice vote.

A motion to approve the following General Fund (001) expense budgets under Miscellaneous and to forward it on to the FY2023 Jo Daviess County comprehensive budget document was made by John Schultz and seconded by Steve McIntyre:

- Miscellaneous 40112

The motion carried by voice vote.

A motion to approve the following General Fund (001) expense budgets under Judiciary & Courts Related and to forward them on to the FY2023 Jo Daviess County comprehensive budget document was made by John Schultz and seconded by Don Zillig:

- Courts 42131
- Probation 42132
- Circuit Clerk 42133
- State's Attorney 42134

The motion carried by voice vote.

A motion to approve the following General Fund (001) expense budgets under Health, Education & Social Services, the adjustments as presented, and to forward them on to the FY2023 Jo Daviess County comprehensive budget document was made by John Schultz and seconded by John Lang:

- Social & Environmental 44157
- Regional Superintendent of Schools 44159

The motion carried by voice vote.

A motion to approve the following General Fund (001) expense budgets under Economic & Physical Development & Planning and to forward them on to the FY2022 Jo Daviess County comprehensive budget document was made by John Schultz and seconded by Staci Duerr:

- Economic Development/Planning 45162
- Planning & Development 45163

The motion carried by voice vote.

The following General Fund (001) expense budgets under Public Safety will be held over to the October 27, 2022 Budget Workshop meeting:

- Sheriff 41121
- Safety Building 41122
- Communications 41123
- Court Security 41124
- Emergency Management 41125
- Merit Commission 41126
- County Coroner 41127

A motion to approve the fund description and minimum fiscal year end fund balance policy for the FY2023 General Corporate Fund budget as presented with the amount designated as minimum fiscal year fund balance to be \$2,879,472.00 was made by Diane Gallagher and seconded by Stacy Duerr.

The motion carried by voice vote.

A motion to establish the amount of unreserved/undesignated fund balance available to be allocated from the General Fund for unfunded requests and/or contingency at \$2,200,000.00 in FY2023 was made by John Schultz and seconded by Robert Heuerman.

The motion carried by voice vote.

A motion to approve the modification to the list of unfunded requests, lowering the recurring General Fund (001) expense request of \$60,000.00 from the Sheriff's office for the purchase of computer supplies to \$40,731 was made by Steve McIntyre and seconded by Hendrica Regez.

The motion carried by voice vote.

A motion to approve the addition to the list of unfunded requests, a recurring General Fund (001) expense of \$5,000.00 from the County Administrator's department for maintaining a pool car was made by John Schultz and seconded by LaDon Trost.

The motion carried by voice vote.

A motion to approve the addition to the list of unfunded requests, a non-recurring Capital Equipment Fund (048) expense of \$3,200.00 from the IT/GIS department for graphic design costs relating to creating a new county logo was made by LaDon Trost and seconded by John Lang.

The motion carried by voice vote.

A motion to approve the addition to the list of unfunded requests, a non-recurring Contingency Fund (016) expense of \$200,000.00 from the County Administrator's department for the future implementation of a new compensation plan was made by John Lang and seconded by John Schultz.

The motion carried by voice vote.

The board will take action on the list of unfunded requests at the Budget Workshop meeting on Thursday, October 27, 2022.

The following Special Fund budgets will be held over to the October 27, 2022 Budget Workshop meeting:

- 010 Township Bridge Fund
- 021 Township Motor Fuel Fund
- 016 Contingency Fund
- 033 Probation Services Fund
- 042 General Capital Investment Fund
- 048 General Capital Equipment Replacement Fund
- 053 Probation EMHD Program Fund

- 066 JDC Emergency Services Communications
- 104 Work Release Fund
- 106 Marriage Fund
- 107 County Clerks Delinquent Tax Redemption Fund
- 112 Inmate Commissary Fund
- 113 Sheriff Kids First fund
- 115 Probation Conference Fund

Consideration and possible action to approve adjustments to any special fund budgets previously moved forward to the comprehensive budget document.

- 002 Highway Fund
- 008 Federal Aid Matching Fund
- 011 County Aid to Bridges Fund
- 012 Social Security Fund
- 013 Illinois Municipal Retirement Fund
- 017 Insurance Fund
- 059 Highway Capital Investment Fund
- 071 Transit Fund

The board will take action on the FY2023 Schedule of Interfund Transfers and the Interfund Transfer Policy at the Budget Workshop meeting on Thursday, October 27, 2022.

AGENDA ITEM V – CITIZENS’ COMMENTS

There were no citizens’ comments at this time.

AGENDA ITEM VI - ADJOURNMENT

A motion to adjourn was made by Steve McIntyre and seconded by John Schultz.

The motion carried by voice vote.

Chairperson Hill adjourned the budget workshop meeting at 6:34 p.m. until 5:30 p.m. Thursday, October 27, 2022 at the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.