

JO DAVIESS COUNTY BOARD MEETING

**Jo Daviess County Courthouse
330 N. Bench St., Galena
County Board Room, 3rd Floor
Monday, November 7, 2022 at 7:00 p.m.**

Meeting is Accessible via Audio Call-in

REVISED AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION AND THOUGHT FOR THE DAY

3rd Floor Evacuation Policy

1. The Chairman at all public meetings held in the third floor County Board room shall instruct the public how to exit in case of emergency.
2. Exit down hall in either direction.
3. After 4:00 p.m. the door at the end of the hall opposite the elevator is locked.
 - a) **To open pull Fire Alarm.**
4. A sign shall be placed at the locked door, instructing how to open the door by pulling the fire alarm.
5. On the second floor you may exit using the doors on the Meeker Street side, **or** continue to the first floor to exit building.
6. Do not use elevator in case of fire.

I. CONSENT AGENDA

A. MINUTES APPROVAL

1. County Board meeting minutes from the October 11, 2022 County Board Meeting
2. County Board Budget Workshop meeting minutes from the October 13, 2022 Special County Board Budget Workshop Meeting
3. County Board Budget Workshop meeting minutes from the October 25, 2022 Special County Board Budget Workshop Meeting
4. County Board Budget Workshop meeting minutes from the October 27, 2022 Special County Board Budget Workshop Meeting
5. County Board meeting minutes from the October 27, 2022 Special County Board Meeting and Public Hearing

B. APPOINTMENTS/RESIGNATIONS

1. Appointment of Ned Flack to the Jo Daviess County Housing Authority for a five-year term ending June 15, 2027.

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATION

E. REPORTS & CORRESPONDENCE

F. CLAIMS

1. Claims approval in the amount of **\$643,484.98** as follows:
 - i. **\$509,908.84** (Regular Claims **\$426,939.11** + Claims associated w/LIT's **\$82,969.73**)
 - ii. **\$124,253.24** (GGMI Hotel/Motel Tax Reimbursement)
 - iii. **\$9,322.90** (Wex Fuel Purchase Claims to be paid from Contingency Fund)
2. The October claims report was short \$455.00; therefore the total claims paid in October were **\$1,271,829.53**.
3. Emergency Telephone Systems Board Fund claims in the amount of **\$4,743.68**.

G. LINE ITEM TRANSFERS

1. **FY2022 Line Item Transfers (without associated claims)** in the amount of **\$35,198.36** as follows:
 - i. **\$ 1,000.00** \$1,000.00 from 001-40108-502 Travel Expense to 001-40108-605 Office Supplies
 - ii. **\$24,198.36** \$24,198.36 from 071-44163-721 Liability Insurance to 071-44163-990 Interfund Transfer
 - iii. **\$10,000.00** \$10,000.00 from 002-43141-601 Maintenance Supplies to 002-43141-611 Automotive Fuel
2. **FY2022 Line Item Transfers (with associated claims)** in the amount of **\$77,944.03** as follows:
 - i. **\$ 650.00** \$650.00 from 001-40101-711 Utilities to 001-40101-602 Janitorial Supplies
 - ii. **\$ 885.46** \$885.46 from 001-45163-701 Maintenance Service to 001-45163-705 Publishing
 - iii. **\$1,300.00** \$1,300.00 from 002-43141-901 Contingency to 002-43141-711 Utilities
 - iv. **\$ 850.00** \$850.00 from 020-44151-706 Printing to 020-44151-719 Other Service Charges
 - v. **\$5,000.00** \$5,000.00 from 071-44163-601 Maintenance Supplies to 071-44163-702 Professional Service
 - vi. **\$2,500.00** \$2,500.00 from 071-44163-701 Maintenance Service to 071-44163-705 Publishing
 - vii. **\$1,000.00** \$1,000.00 from 001-41121-725 Union Legal to 001-41121-502 Travel
 - viii. **\$3,284.38** \$1,484.00 from 001-41121-725 Union Legal, \$800.00 from 001-41121-703 Postage and \$1,000.00 from 001-41121-604 Computer Supplies to 001-41121-701 Maintenance Service
 - ix. **\$3,700.00** \$500.00 from 001-41122-605 Office Supplies, \$1,200.00 from 001-41122-601 Maintenance Supplies and \$2,00.00 from 001-41122-603 Operating Supplies to 001-41122-701 Maintenance Service
 - x. **\$2,000.00** \$2,000.00 from 001-41122-606 Equipment & Tools to 001-41122-719 Other Service Charges

xi.	\$1,437.19	\$1,437.19 from 001-41122-725 Union Legal to 001-41122-719 Other Service Charges
xii.	\$1,000.00	\$1,000.00 from 001-41122-702 Professional Services to 001-41122-719 Other Service Charges
xiii.	\$ 600.00	\$600.00 from 001-41125-601 Operating Supplies to 001-41125-701 Maintenance Service
xiv.	\$11,737.00	\$6,262.22 from 038-46179-606 Equipment, \$2,474.78 from 038-46179-810 Equipment Purchase and \$3,000.00 from 038-46179-701 Maintenance Service to 038-46179-820 Vehicle
xv.	\$42,000.00	\$42,000.00 from 086-47207-901 Contingency to 086-47207-702 Professional Service

END OF CONSENT AGENDA

1. CITIZENS' COMMENTS

It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.

2. EXECUTIVE SESSION

A. Personnel section 2(c)1

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity."

B. Collective bargaining section 2(c)2

"Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees."

C. Purchase/lease property section 2(c)5

"The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired."

D. Pursuant to 5 ILCS Litigation Section 120/2(c)11

"Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting."

3. ACTION OUT OF EXECUTIVE SESSION

4. UNFINISHED BUSINESS

5. NEW BUSINESS & COMMITTEE REPORTS

A. Galena Country Tourism Quarterly Report – Rose Noble

B. Jo Daviess County Community Foundation – Eric Dregne

C. Discussion and possible action regarding FY2023 County Board Meeting Dates

D. Discussion and possible action on a Resolution to Amend and Extend the Jo Daviess County Emergency Disaster Declaration Due to COVID-19 in Jo Daviess County.

E. Discussion and possible action on a Resolution to Dissolve the Circuit Clerk Unclaimed Bail Fund (081) and the Associated Fund Description

F. Legislative

G. Executive

1. Consideration of a recommendation to approve a Public Defender agreement with Thomas J. Nack in the amount of \$72,513.94 beginning December 1, 2022 and ending November 30, 2023 (Recommended by the Executive Committee, meeting of November 1, 2022).
2. Consideration of a recommendation to approve a Public Defender agreement with Ronald J. Leinen in the amount of \$47,756.95 beginning December 1, 2022 and ending November 30, 2023 (Recommended by the Executive Committee, meeting of November 1, 2022).
3. Consideration of a recommendation to post the Salary Compensation Report Pursuant to 5 ILCS 120/7.3 of the Open Meetings Act for Fiscal Year 2023 on the Jo Daviess County website (Recommended by the Executive Committee, meeting of November 1, 2022).
4. Discussion and possible action on a resolution to participate in the service program of the Office of the State's Attorneys Appellate Prosecutor for Fiscal Year 2023 in the amount of \$8,000.00 (Not a recommendation of the Executive Committee, not on the November 1, 2022 agenda).

H. Information & Communications Technology

I. Finance, Tax & Budgets

1. Consideration of a recommendation to approve an Audit Engagement Letter with Wipfli, LLP for the Transit Section 5311 Annual Financial Report and Schedule of Operating Revenues and Income and Operating Expenses under Downstate Operating Assistance Grant as presented in conformity with Illinois Department of Transportation Division of Public and Intermodal Transportation for the year ended June 30, 2022 at a cost of \$1,750. (Not a recommendation of the Finance, Tax & Budgets Committee, no committee meeting in October).
2. Consideration of a recommendation to approve an Audit Engagement Letter with Wipfli, LLP for professional services associated with the Jo Daviess County Circuit Clerk audit for the year ended November 30, 2022 at a cost not to exceed \$5,250 (Not a recommendation of the Finance, Tax & Budgets Committee, no committee meeting in October).
3. Consideration of a recommendation to approve an Audit Engagement Letter with Wipfli, LLP for professional services associated with the Jo Daviess County audit for the year ended November 30, 2022 at a cost of \$42,750 for the audit, \$4,650 for the single audit, \$4,650 for each additional major program, \$4,000 for the CYEFR and \$1,500 - \$3,500 for the implementation of GASB 87 if applicable (Not a recommendation of the Finance, Tax & Budgets Committee, no committee meeting in October).
4. The fund balance for the Contingency Fund (016) on 09/30/2022 is \$507,648.56.

J. Development & Planning

K. Public Works

1. Consideration of a recommendation to approve a County 2023 MFT Maintenance Resolution in the amount of \$700,000.00 from line item 006-43142-601 (Recommended by the Public Works Committee, meeting of October 24, 2022).

L. Law Enforcement & Courts

1. Consideration of a recommendation to approve squad maintenance contracts for FY2023 with two local establishments – Palmer Automotive Specialties, Inc. \$32.95/\$37.95/\$58.00 and Temperly Auto, \$20.00/\$35.00/\$55.00 (Recommended by the Law Enforcement & Courts Committee, meeting of October 17, 2022).
2. Consideration of a recommendation to award a contract to The Workshop, Galena, IL for inmate food service at the Jo Daviess County Jail for FY2023 at a cost of \$7.00 for lunch with beverage (Recommended by the Law Enforcement & Courts Committee, meeting of October 17, 2022).

M. Social & Environmental

N. Planning Commission/Zoning Board of Appeals

OTHER COMMITTEES & BOARDS

I. BOARD MEMBER CONCERNS

II. CITIZENS' COMMENTS

It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.

6. ADJOURN TO Monday, December 5, 2022 at 7:00 pm for the Jo Daviess County Board Organizational Meeting

This meeting will be held virtually. The public may attend in person; however we encourage you to attend via Zoom audio as follows:

<https://zoom.us/j/98636325254?pwd=ZlBMdFpmTlZBNW05UjNyZVczYythdz09>

Call in number: 1(312)626-6799 US

Meeting ID: 986 3632 5254

Password: 229369

Call-in information is also available on the JDC website at **www.jodaviesscountyil.gov**