

JO DAVIESS COUNTY BOARD MEETING

**Jo Daviess County Courthouse
330 N. Bench St., Galena
County Board Room, 3rd Floor
Tuesday, November 9, 2021 @ 7:00 p.m.**

Meeting is Accessible via Audio Call-in

REVISED AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION AND THOUGHT FOR THE DAY

3rd Floor Evacuation Policy

1. The Chairman at all public meetings held in the third floor County Board room shall instruct the public how to exit in case of emergency.
2. Exit down hall in either direction.
3. After 4:00 p.m. the door at the end of the hall opposite the elevator is locked.
 - a) **To open pull Fire Alarm.**
4. A sign shall be placed at the locked door, instructing how to open the door by pulling the fire alarm.
5. On the second floor you may exit using the doors on the Meeker Street side, **or** continue to the first floor to exit building.
6. Do not use elevator in case of fire.

I. CONSENT AGENDA

A. MINUTES APPROVAL

1. County Board meeting minutes from the October 7, 2021 County Board Budget Workshop.
2. County Board meeting minutes from the October 12, 2021 County Board Meeting
3. County Board meeting minutes from the October 14, 2021 County Board Budget Workshop.
4. County Board meeting minutes from the October 19, 2021 County Board Budget Workshop.

B. APPOINTMENTS/RESIGNATIONS

1. Appointment of Peter Huschitt to the Jo Daviess County Planning Commission/Zoning Board of Appeals as chairman for a five-year term beginning December 1, 2021 and ending November 30, 2026.

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATION

E. REPORTS & CORRESPONDENCE

1. Letter of resignation from Robert Hutchinson

F. CLAIMS

1. Claims approval in the amount of **\$1,526,461.26** as follows:
 - i. **\$1,400,668.28** (Regular Claims **\$1,374,962.11** + Claims associated w/LIT's **\$25,706.17**)
 - ii. **\$125,427.72** (GGMI Hotel/Motel Tax Reimbursement)
 - iii. **\$365.26** (COVID-19 Claims to be paid from Contingency Fund)
2. Emergency Telephone Systems Board Fund claims in the amount of **\$26,936.76**

G. LINE ITEM TRANSFERS

1. Line Item Transfers (with associated claims) in the amount of **\$26,118.08** as follows:
 - i. **\$1,000.00** \$1,000.00 from 001-42131-621 Print Materials to 001-42131-604 Computer Supplies
 - ii. **\$ 955.00** \$955.00 from 030-47181-810 Equipment to 030-47181-603 Operating Supplies
 - iii. **\$7,274.00** \$7,274.60 from 001-41121-725 Union Legel Services to 001-41121-611 Fuel
 - iv. **\$4,181.08** \$4,181.08 from 017-48118-419 Equipment to 017-48118-702 Professional Service
 - v. **\$6,000.00** \$6,000.00 from 071-44163-922 Reimburse to Public Transit to 071-44163-604 Computer Supplies
 - vi. **\$2,000.00** \$2,000.00 from 071-44163-922 Reimburse to Public Transit to 071-44163-605 Office Supplies
 - vii. **\$3,208.00** \$3,208.00 from 071-44163-922 Reimburse to Public Transit to 071-44163-702 Professional Service
 - viii. **\$1,500.00** \$1,500.00 from 071-44163-922 Reimburse to Public Transit to 071-44163-704 Telephone

END OF CONSENT AGENDA

1. CITIZENS' COMMENTS

It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.

2. UNFINISHED BUSINESS

- A. Discussion and possible action to approve a resolution regarding previously approved amendments to the Jo Daviess County Pay Grade Structure Schedule on October 12, 2021.**

3. NEW BUSINESS & COMMITTEE REPORTS

- A. Presentation to Chuck Pedersen**

- B. Galena County Tourism Quarterly Report – Rose Noble**

C. Discussion and possible action regarding FY2022 County Board Meeting Dates

D. Discussion and possible action on a Resolution to Amend and Extend the Jo Daviess County Emergency Disaster Declaration Due to COVID-19 in Jo Daviess County.

E. Social & Environmental

1. Discussion and possible action of an Agreement for General Public Transportation between the City of Galena and Jo Daviess County Transit (Not a recommendation of the Social & Environmental Committee, no meeting in October, 2021).
2. Discussion and possible action on an Agreement for General Public Transportation between the Stephenson County Senior Center dba Senior Resource Center and Jo Daviess County Transit (Not a recommendation of the Social & Environmental Committee, no meeting in October, 2021).

F. Planning Commission/Zoning Board of Appeals

1. Consideration of a recommendation to approve a special use request for an agricultural residence on a lot less than 40 acres, commonly known as 12181 W Cross Road (Recommended by the Planning Commission/Zoning Board of Appeals, meeting of October 27, 2021).
2. Consideration of a recommendation to approve a special use request for a non-agricultural residence on a lot less than 40 acres, commonly known as address to be determined on W Sand Hill Road (Recommended by the Planning Commission/Zoning Board of Appeals, meeting of October 27, 2021).
3. Consideration of a recommendation from the Plan Commission/Zoning Board to approve a special use request for an agricultural residence on a lot less than 40 acres, commonly known as address TBD W Cross Road (Recommended by the Planning Commission/Zoning Board of Appeals, meeting of October 27, 2021).

G. Legislative

H. Executive

1. Consideration of a recommendation to approve a resolution to participate in the service program of the Office of the State's Attorneys Appellate Prosecutor for Fiscal Year 2022 in the amount of \$8,000.00 (Recommended by the Executive Committee, meeting of November 2, 2021).
2. Consideration of a recommendation to approve a Public Defender agreement with Thomas J. Nack in the amount of \$70,401.88 beginning December 1, 2021 and ending November 30, 2022 (Recommended by the Executive Committee, meeting of November 2, 2021).
3. Consideration of a recommendation to approve a Public Defender agreement with Nicholas P. Hyde in the amount of \$46,365.97 beginning December 1, 2021 and ending November 30, 2022 (Recommended by the Executive Committee, meeting of November 2, 2021).
4. Consideration of a recommendation to approve an Addendum to Collective Bargaining Agreements (The Illinois Fraternal Order of Police Labor Council for Jo Davies County Sheriff's Sergeants and Illinois Fraternal Order of Police Labor Council for Jo Daviess County Sheriff's Employees) regarding County's healthcare premium cost allocation policy, as approved by members of the collective bargaining agreement (Recommended by the Executive Committee, meeting of November 2, 2021).

5. Consideration of a recommendation to post the Salary Compensation Report Pursuant to 5 ILCS 120/7.3 of the Open Meetings Act for Fiscal Year 2022 on the Jo Daviess County website (Recommended by the Executive Committee, meeting of November 2, 2021).

I. Finance, Tax & Budgets

1. Discussion and possible action regarding facility operating hours for employees as a result of a necessary expense request to increase the hourly standard of 35 hour and 37.5 hour employees to a 40 hour standard (recommended by the Finance, Tax & Budgets Committee, Joint Budget Review meeting of September 9, 2021).
2. Consideration of a recommendation to approve an Audit Engagement Letter with Wipfli, LLP for the Transit Section 5311 Annual Financial Report and Schedule of Operating Revenues and Income and Operating Expenses under Downstate Operating Assistance Grant as presented in conformity with Illinois Department of Transportation Division of Public and Intermodal Transportation for the year ended June 30, 2021 at a cost of \$1,570. (Recommended by the Finance, Tax & Budgets Committee, meeting of October 28, 2021).
3. Consideration of a recommendation to approve an Audit Engagement Letter with Wipfli, LLP for professional services associated with the Jo Daviess County Circuit Clerk audit for the year ended November 30, 2021 at a cost not to exceed \$5,100 (Recommended by the Finance, Tax & Budgets Committee, meeting of October 28, 2021).
4. Consideration of a recommendation to approve an Audit Engagement Letter with Wipfli, LLP for professional services associated with the Jo Daviess County audit for the year ended November 30, 2021 at a cost of \$47,000 (Recommended by the Finance, Tax & Budgets Committee, meeting of October 28, 2021).
5. The fund balance for the Contingency Fund (016) on 09/31/2021 is **\$314,658.81**

J. Information & Communications Technology

K. Jo Daviess County Special Service Area Commissions

L. Development & Planning

M. Public Works

N. Law Enforcement & Courts

1. Consideration of a recommendation to reject a bid from Tricon Construction Group for fascia repair & fascia painting for the JDCC Fascia/Soffit Repairs project and rebid the project Spring 2022 (Recommended by the Law Enforcement & Courts Committee, meeting of October 18, 2021).
2. Consideration of a recommendation to approve Catastrophic Inmate Medical Insurance (CIM) with Hunt Insurance Group for the period 2/01/2022 to 2/01/2023 at a total premium cost of \$3,295.00 (Recommended by the Law Enforcement & Courts Committee, meeting of October 18, 2021).
3. Consideration of a recommendation to approve squad maintenance contracts with two local establishments – Palmer Automotive Specialties, Inc. \$29.95/\$38.95/\$56.00 and Leibold's Auto Center of Galena, \$16.00/\$32.00/\$50.00 (Recommended by the Law Enforcement & Courts Committee, meeting of October 18, 2021).

4. Consideration of a recommendation to award a contract to The Workshop, Galena, IL for inmate food service at the Jo Daviess County Jail for FY2022 at a cost of \$6.00 for lunch with beverage (Recommended by the Law Enforcement & Courts Committee, meeting of October 18, 2021).

OTHER COMMITTEES & BOARDS

I. BOARD MEMBER CONCERNS

II. CITIZENS' COMMENTS

It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.

III. CLOSED SESSION

A. Personnel section 2(c)1

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity."

B. Collective bargaining section 2(c)2

"Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees."

C. Purchase/lease property section 2(c)5

"The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired."

D. Pursuant to 5 ILCS Litigation Section 120/2(c)11

"Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting."

4. POSSIBLE ACTION AS A RESULT OF CLOSED SESSION ITEMS

5. ADJOURN TO Tuesday, December 14, 2021 @ 7:00 pm

This meeting will be held virtually. The public may attend in person; however we encourage you to attend via Zoom audio as follows:

<https://zoom.us/j/98636325254?pwd=ZlBMdFpmTlZBNW05UjNyZVczYythdz09>

Call in number: 1(312)626-6799 US

Meeting ID: 986 3632 5254

Password: 229369

Call-in information is also available on the JDC website at **www.jodaviess.org**