

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
NOVEMBER 9, 2021**

CALL TO ORDER: Jo Daviess County Chairperson Don Hill called the meeting to order at 7:00 p.m. on Tuesday, November 9, 2021 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

ROLL CALL was answered as follows: Present – Dianne Allendorf, William Bingham, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, Robert O'Connor, John Schultz, LaDon Trost, and Don Zillig. Present: 10. Present electronically – Staci Duerr, John Lang, Steve McIntyre, Hendrica Regez, and Darcy Wild. Present electronically: 5. Absent - Janet Checker. Absent: 1. Vacant: 1.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Hill.

THE INVOCATION and thought for the day were given by William Bingham.

AGENDA ITEM I – CONSENT AGENDA

A motion to approve the consent agenda was made by Dianne Allendorf and seconded by William Bingham.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 15. Nays: 0. Absent – Janet Checker. Absent: 1. Vacant: 1.

AGENDA ITEM II - CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM III – UNFINISHED BUSINESS

A motion to approve a resolution regarding previously approved amendments to the Jo Daviess County Pay Grade Structure Schedule on October 12, 2021 was made by John Lang and seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 15. Nays: 0. Absent – Janet Checker. Absent: 1. Vacant: 1.

AGENDA ITEM IV – NEW BUSINESS & COMMITTEE REPORTS

Chairperson Hill presented retiring EMA Coordinator Charles Pedersen with a signed print of the Courthouse and a plaque in recognition of his service to Jo Daviess County.

GGMI President and CEO Rose Noble presented her quarterly report.

A motion to approve the FY2022 County Board meeting dates as amended to change Tuesday, November 8, 2022 to Monday, November 7, 2022 was made by John Schultz and seconded by LaDon Trost.

The motion carried by voice vote.

A motion to approve a resolution to amend and extend the Jo Daviess County Emergency Disaster Declaration due to COVID-19 in Jo Daviess County with an amended ending date of December 15, 2021 was made by John Lang and seconded by John Schultz.

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The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, Darcy Wild, and Don Zillig. Ayes: 14. Nays - LaDon Trost. Nays: 1. Absent – Janet Checker. Absent: 1. Vacant: 1.

SOCIAL & ENVIRONMENTAL:

A motion to approve an Agreement for General Public Transportation between the City of Galena and Jo Daviess County Transit was made by Hendrica Regez and seconded by Don Hill.

The motion carried by voice vote.

A motion to approve an Agreement for General Public Transportation between the Stephenson County Senior Center dba Senior Resource Center and Jo Daviess County Transit was made by Dianne Allendorf and seconded by Hendrica Regez.

The motion carried by voice vote.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

A motion to approve a special use request for an agricultural residence on a lot less than 40 acres, commonly known as 12181 W. Cross Road was made by Don Zillig and seconded by Diane Gallagher.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 15. Nays: 0. Absent – Janet Checker. Absent: 1. Vacant: 1.

A motion to approve a special use request for a non-agricultural residence on a lot less than 40 acres, commonly known as address to be determined on W. Sand Hill Road was amended to send the recommendation back to the Planning Commission/Zoning Board of Appeals for further public comment was made by John Schultz and seconded by Steve McIntyre.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 15. Nays: 0. Absent – Janet Checker. Absent: 1. Vacant: 1.

A motion to approve a special use request for an agricultural residence on a lot less than 40 acres, commonly known as address TBD W. Cross Road was made by Hendrica Regez and seconded by Dianne Allendorf.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 15. Nays: 0. Absent – Janet Checker. Absent: 1. Vacant: 1.

LEGISLATIVE:

The committee had no business to bring before the board.

EXECUTIVE:

A committee recommendation to approve a resolution to participate in the service program of the Office of the State's Attorneys Appellate Prosecutor for Fiscal Year 2022 in the amount of \$8,000.00 was seconded by John Lang.

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The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 15. Nays: 0. Absent – Janet Checker. Absent: 1. Vacant: 1.

A committee motion to approve a Public Defender agreement with Thomas J. Nack in the amount of \$70,401.88 beginning December 1, 2021 and ending November 30, 2022 was seconded by John Lang.

The motion carried by voice vote.

A committee motion to approve a Public Defender agreement with Nicholas P. Hyde in the amount of \$46,365.97 beginning December 1, 2021 and ending November 30, 2022 was seconded by John Lang.

The motion carried by voice vote.

A committee recommendation to approve an Addendum to Collective Bargaining Agreements with the Illinois Fraternal Order of Police Labor Council for Jo Davies County Sheriff's Sergeants and the Illinois Fraternal Order of Police Labor Council for Jo Daviess County Sheriff's Employees regarding the County's healthcare premium cost allocation policy, as approved by members of the collective bargaining units was seconded by John Lang.

The motion carried by voice vote.

A committee motion to post the Salary Compensation Report Pursuant to 5 ILCS 120/7.3 of the Open Meetings Act for Fiscal Year 2022 on the Jo Daviess County website was seconded by John Lang.

The motion carried by voice vote.

FINANCE, TAX, & BUDGETS:

A motion to approve hours for employees as a result of a FY2022 necessary expense request to increase the hourly standard of 35 hour and 37.5 hour employees to a 40 hour standard was amended to add all non-union, non-exempt employees will be given a paid one half (1/2) hour lunch period (a change from an unpaid one (1) hour lunch period) with County hours of operation remaining 8 a.m. to 4 p.m. was made by John Schultz and seconded by Hendrica Regez.

The motion carried by roll call vote. Ayes – Dianne Allendorf, William Bingham, Staci Duerr, Diane Gallagher, Robert Heuerman, Don Hill, John Korth, John Lang, Steve McIntyre, Robert O'Connor, Hendrica Regez, John Schultz, LaDon Trost, Darcy Wild, and Don Zillig. Ayes: 15. Nays: 0. Absent – Janet Checker. Absent: 1. Vacant: 1.

A committee motion to approve an Audit Engagement Letter with Wipfli, LLP for the Transit Section 5311 Annual Financial Report and Schedule of Operating Revenues and Income and Operating Expenses under Downstate Operating Assistance Grant as presented in conformity with Illinois Department of Transportation Division of Public and Intermodal Transportation for the year ended June 30, 2021 at a cost of \$1,570.00 was seconded by John Schultz.

The motion carried by voice vote.

A committee motion to approve an Audit Engagement Letter with Wipfli, LLP for professional services associated with the Jo Daviess County Circuit Clerk audit for the year ended November 30, 2021 at a cost not to exceed \$5,100.00 was seconded by John Schultz.

The motion carried by voice vote.

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A committee motion to approve an Audit Engagement Letter with Wipfli, LLP for professional services associated with the Jo Daviess County audit for the year ended November 30, 2021 at a cost of \$47,000.00 was seconded by John Schultz.

The motion carried by voice vote.

The fund balance for the Contingency Fund (016) on September 30, 2021 was \$314,658.81.

INFORMATION & COMMUNICATIONS TECHNOLOGY:

The committee had no business to bring before the board.

SPECIAL SERVICE AREA COMMISSIONS:

The commissions had nothing to report at this time.

DEVELOPMENT & PLANNING:

The committee had no business to bring before the board.

PUBLIC WORKS:

The committee had no business to bring before the board.

LAW ENFORCEMENT & COURTS:

A committee motion to reject a bid from Tricon Construction Group for fascia repair & fascia painting for the JDCC Fascia/Soffit Repairs project and rebid the project in Spring, 2022 was seconded by William Bingham.

The motion carried by voice vote.

A committee motion to approve Catastrophic Inmate Medical Insurance (CIM) with Hunt Insurance Group for the period February 1, 2022 to February 1, 2023 at a total premium cost of \$3,295.00 was seconded by William Bingham.

The motion carried by voice vote.

A committee motion to approve squad maintenance contracts with two local establishments – Palmer Automotive Specialties, Inc. (\$29.95/\$38.95/\$56.00) and Leibold's Auto Center of Galena (\$16.00/\$32.00/\$50.00) was seconded by William Bingham.

The motion carried by voice vote.

A committee motion to award a contract to The Workshop, Galena, IL for inmate food service at the Jo Daviess County Jail for FY2022 at a cost of \$6.00 for lunch with beverage was seconded by William Bingham.

AGENDA ITEM V – OTHER COMMITTEES AND BOARDS

Other committees had nothing to report.

AGENDA ITEM VI – BOARD MEMBER CONCERNS

William Bingham reported initial impressions of the completed Menominee Dunleith Fire Protection District Communication Tower as being a significant improvement to service.

John Schultz reminds members to make every effort to attend committee meetings, but when unable, to notify the committee chairperson.

Diane Gallagher expressed her gratitude to the County's EMS for all they do. She also thanked the board for their support of her participation in UCCI events.

Hendrica Regez commended the Public Works committee for reviving the "Adopt a Highway" program.

John Lang reminded members that reapportionment and county board compensation will be topics of discussion at the next Executive Committee meeting.

Don Hill reminds members of the County Board Special Meeting on Tuesday, November 16, 2021 at 7:00 p.m. for the purpose of public comment and approving the FY2022 Budget and Appropriation Ordinance, as well as the Tax Levy Ordinance.

AGENDA ITEM VII – CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM VIII – CLOSED SESSION

There was no reason to enter closed session.

AGENDA ITEM IX – POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

There was no action as a result of closed session.

AGENDA ITEM X - ADJOURNMENT

A motion to adjourn was made by John Korth and seconded by John Schultz.

The motion carried by voice vote.

Chairperson Hill adjourned the meeting at 8:29 p.m. until 7:00 p.m. Tuesday, December 14, 2021 at the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

JO DAVIESS COUNTY BOARD
CONSENT AGENDA
NOVEMBER 9, 2021

A. MINUTES APPROVAL

1. County Board meeting minutes from the October 7, 2021 County Board Budget Workshop #1 Meeting.
2. County Board meeting minutes from the October 12, 2021 County Board Meeting.
3. County Board meeting minutes from the October 14, 2021 County Board Budget Workshop #2 Meeting.
4. County Board meeting minutes from the October 19, 2021 County Board Budget Workshop #3 Meeting.

B. APPOINTMENTS/RESIGNATIONS

1. Appointment of Peter Huschitt to the Jo Daviess County Planning Commission/Zoning Board of Appeals as chairman for a five-year term beginning December 1, 2021 and ending November 30, 2026.

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATIONS

E. REPORTS & CORRESPONDENCE

1. Letter of resignation from Robert Hutchinson. (SSA#7 Commission)

F. CLAIMS

1. Claims approval in the amount of \$1,526,461.26 as follows:
 - i. \$1,400,668.28 (\$1,374,962.11 Regular Claims + Claims associated w/LIT's \$25,706.17)
 - ii. \$125,427.72 (GGMI Hotel/Motel Tax Reimbursement)
 - iii. \$365.26 (COVID-19 Claims to be paid from Contingency Fund)
2. Emergency Telephone Systems Board Fund claims in the amount of \$26,936.76.

G. LINE ITEM TRANSFERS

1. Line Item Transfers (with associated claims) in the amount of \$26,118.08 as follows:
 - i. \$1,000.00 \$1,000.00 from 001-42131-621 Print Materials to 001-42131-604 Computer Supplies
 - ii. \$955.00 \$955.00 from 030-47181-810 Equipment to 030-47181-603 Operating Supplies
 - iii. \$7,274.00 \$7,274.00 from 001-41121-725 Union Legal Services to 001-41121-611 Fuel
\$4,181.08 \$4,181.08 from 017-48118-419 Equipment to 017-48118-702 Professional Service
 - iv. \$6,000.00 \$6,000.00 from 071-44163-922 Reimburse to Public Transit to 071-44163-604 Computer Supplies
 - v. \$2,000.00 \$2,000.00 from 071-44163-922 Reimburse to Public Transit to 071-44163-605 Office Supplies
 - vi. \$3,208.00 \$3,208.00 from 071-44163-922 Reimburse to Public Transit to 071-44163-702 Professional Service
 - vii. \$1,500.00 \$1,500.00 from 071-44163-922 Reimburse to Public Transit to 071-44163-704 Telephone