

REVISED AGENDA

JO DAVIESS COUNTY BOARD MEETING

Tuesday, November 12, 2024 at 7:00 p.m.

Jo Daviess County Administrative Offices (Temporary Location)
Former Galena Primary School, 219 Kelly Lane, Galena, IL 61036

Call to Order

Roll Call

Pledge of Allegiance

Invocation & Thought for the Day

1) Consent Agenda

A. Minutes Approval

- Pg. 6 1. County Board meeting minutes from the October 3, 2024 Special County Board Meeting
- Pg. 9 2. County Board meeting minutes from the October 8, 2024 County Board Meeting
- Pg. 15 3. County Board meeting minutes from the October 10, 2024 Special County Board Meeting
- Pg. 19 4. County Board meeting minutes from the October 15, 2024 Special County Board Meeting

B. Appointments/Resignations

- 1. Appointment of Wayne Raisbeck to serve as a member of the Merit Commission for the remainder of a six year term commencing on June 1, 2024 and ending May 31, 2030.
- Pg. 22 2. Resignation of Tara Redfearn from the Jo Daviess County Board of Health.
- Pg. 23 3. Appointment of Dr. Maria Hernandez to serve as a member of the Jo Daviess County Board of Health for the remainder of a three year term ending June 30, 2026.
- Pg. 24 4. Resignation of Laura Winter as an alternate from the Planning Commission & Zoning Board of Appeals

C. Contracts/Agreements/Petitions

D. Ordinances/Resolutions/Proclamations

E. Reports/Correspondence

- Pg. 27 1. UCCI Fall Conference Report - Diane Gallagher
- Pg. 29 2. Decennial Report Listing as of October 18, 2024

F. Claims See Supplemental Claims Packet

- 1. Claims approval in the amount of **\$2,927,554.01** as follows:
 - i. **\$1,872,796.72** (Regular Claims)
 - ii. **\$708,391.03** (Claims associated w/ IFT's)
 - iii. **\$132,380.22** (GGMI Hotel/Motel Tax Reimbursement)
 - iv. \$ (Emergency Purchase)
 - v. **\$21,813.25** (Over Budget Claims)
 - vi. \$ (Special Service Commissions)
 - \$ (SSA #1 – Warren Area Ambulance Service, Inc.)
 - \$ (SSA #6 – Galena Area Emergency Medical Service)
 - \$ (SSA #7 – Elizabeth Community Ambulance Service)

G. Line Item Transfers

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1. FY2024 Line Item Transfers Over \$500.00

- i. **\$3,000.00 from 011-43145-801 Land, to 011-43145-702 Professional Service**
- ii. **\$1,200.00 from 020-44151-702 Professional Service, to 020-44151-719 Other Service Charges**
- iii. **\$3,000.00 from 001-41121-603 Operating Supplies, to 001-41121-503 Dues**
- iv. **\$3,500.00 from 001-41122-719 Other Service Charges, to 001-41122-701 Maintenance Service**
- v. **\$3,500.00 from 001-41122-719 Other Service Charges, to 001-41122-810 Equipment**
- vi. **\$5,000.00 from 001-41122-719 Other Service Charges, to 001-41122-702 Professional Service**
- vii. **\$1,995.00 from 001-41122-725 Union Legal Services, to 001-41122-702 Professional Service**
- viii. **\$110,273.87 from 088-46182-805 Buildings, to 088-46182-702 Professional Service**
- ix. **\$950.00 from 001-40105-606 Minor Equipment/Tools, to 001-40105-702 Professional Service**
- x. **\$9,000.00 from 071-44163-720 Vehicles, to 071-44163-704 Telephone**

End of Consent Agenda

2) Citizens' Comments

It is the policy of the County Board to not allow public comment on those agenda items coming to the board from a public hearing where sworn testimony was taken. Those wishing to comment on these items should attend and speak at the public hearings.

3) Unfinished Business

4) New Business & Committee Reports

Pg. 33 A. Discussion and possible action regarding FY2025 County Board Meeting Dates

B. Information & Communications Technology

C. Finance, Tax & Budgets

1. The fund balance for the Contingency Fund (016) on September 30, 2024 is \$766,274.06

Pg. 34 2. Consideration of a recommendation to approve a Resolution to execute a deed of conveyance of County's interest in parcel 08-22-156-00 in Guilford Township to Big Nexus, LLC (*Recommendation of the Finance, Tax & Budgets Committee meeting held on October 31, 2024*)

3. Consideration of a recommendation to approve a Resolution to execute a deed of conveyance of County's interest in parcel 09-001-123-00 and 09-001-124-00 in Hanover Township to Barb Invergo and Kenneth Invergo Jr. (*Recommendation of the Finance, Tax & Budgets Committee meeting held on October 31, 2024*)

4. Consideration of a recommendation to approve a Resolution to execute a deed of conveyance of County's interest in parcel 13-000-047-01 in Rawlins Township to Adam Ruble (*Recommendation of the Finance, Tax & Budgets Committee meeting held on October 31, 2024*)

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5. Consideration of a recommendation to approve a Resolution to execute a deed of conveyance of County's interest in parcel 13-000-047-02 in Rawlins Township to Adam Ruble (*Recommendation of the Finance, Tax & Budgets Committee meeting held on October 31, 2024*)
6. Consideration of a recommendation to approve a Resolution to execute a deed of conveyance of County's interest in parcel 18-010-070-00 in Thompson Township to Richard Rodriguez and Cynthia Rodriguez (*Recommendation of the Finance, Tax & Budgets Committee meeting held on October 31, 2024*)
7. Consideration of a recommendation to approve a Resolution to execute a deed of conveyance of County's interest in parcel 21-001-741-10 in Warren Township to Gokce Capital, LLC (*Recommendation of the Finance, Tax & Budgets Committee meeting held on October 31, 2024*)
8. Consideration of a recommendation to approve a Resolution to execute a deed of conveyance of County's interest in parcel 22-100-639-00 in West Galena Township to Adam Ruble (*Recommendation of the Finance, Tax & Budgets Committee meeting held on October 31, 2024*)
- Pg. 41 9. Consideration of a recommendation to exercise an optional year for FY2024 and to approve an Audit Engagement Letter with Wipfli, LLP, for Professional Services associated with the Jo Daviess County audit for the year ended November 30, 2024, at a cost not to exceed \$39,850.00 for the County audit, \$4,800.00 for the single audit, \$4,800.00 for each additional major program, reimbursement of actual direct travel expenses (if any), plus a technology and administration fee equal to six percent (6%) of Wipfli, LLP's professional fees (*Recommendation of the Finance, Tax & Budgets Committee meeting held on October 31, 2024*)
- Pg. 42 10. Consideration of a recommendation to exercise an optional year for FY2024 and to approve an Audit Engagement Letter with Wipfli, LLP, for the Transit Section 5311 Annual Financial Report and Schedule of Operating Revenues and Income and Operation Expenses under Downstate Operating Assistance Grant as presented, in conformity with Illinois Department of Transportation Division of Public and Intermodal Transportation, for the year ended June 30, 2024, at a cost not to exceed \$5,250.00, reimbursement of actual direct travel expenses (if any), plus a technology and administration fee equal to six percent (6%) of Wipfli, LLP's professional fees (*Recommendation of the Finance, Tax & Budgets Committee meeting held on October 31, 2024*)
- Pg. 43 11. Consideration of a recommendation to approve an Audit Engagement Letter with Wipfli, LLP, for Professional Services associated with the Jo Daviess County Circuit Clerk audit for the year ended November 30, 2024, at a cost not to exceed \$8,000 if the Circuit Clerk excludes the Schedule of Accountabilities, *or*, at a cost not to exceed \$10,500 if the Circuit Clerk includes the Schedule of Accountabilities, reimbursement of actual direct travel expenses (if any), plus a technology and administration fee equal to six percent (6%) of Wipfli, LLP's professional fees (*Recommendation of the Finance, Tax & Budgets Committee meeting held on October 31, 2024*)

D. Public Works

- Pg. 44 1. Discussion and possible action on approving an agreement to provide snow removal and ice control services of roads at Jo-Carroll Depot at a cost not to exceed \$6,500.00 to be paid from line item 002-43141-701 (*Not a recommendation of the Public Works Committee, no meeting held in October 2024*)

E. Law Enforcement & Courts

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Pg. 48 1. Discussion and possible action to approve a Public Defender agreement with Thomas J. Nack in the amount of \$77,445.20 beginning December 1, 2024 and ending November 30, 2025 *(Not a recommendation of the Law Enforcement & Courts Committee, no meeting held in October 2024)*

Pg. 50 2. Discussion and possible action to approve a Public Defender agreement with Ronald J. Leinen in the amount of \$51,011.50 beginning December 1, 2024 and ending November 30, 2025 *(Not a recommendation of the Law Enforcement & Courts Committee, no meeting held in October 2024)*

F. Social & Environmental

Pgs. 52-94 G. Planning Commission/Building Code Board of Appeals

1. **Case #24-44** Discussion and possible action to approve a Special Use Permit to allow for an existing non-agricultural residence on a lot less than forty (40) acres; property is zoned AG Agricultural and located at 483 S. Blackjack Rd., Galena, requested by David & Mary Jo Schoenberger, owners *(Recommendation of the Planning Commission/ZBA meeting held on October 23, 2024)*
2. **Case #24-39** Discussion and possible action to approve a Special Use Permit to allow for an existing non-agricultural residence on a lot less than forty (40) acres; property is zoned AG Agricultural and located at 5900 N. Pea Ridge Rd., Scales Mount, requested by Alycia E. Lyne and Austin J. Lyne, owners, and Mary Ellen Lyne, petitioner *(Recommendation of the Planning Commission/ZBA meeting held on October 23, 2024)*

H. Development & Planning

- Pg. 95** 1. Discussion and possible action to approve a Resolution to Authorize an Amendment to Section 2 of the Intergovernmental Agreement for the Operation of an Enterprise Zone; adding the proposed expansion of the Enterprise Zone to include the Pearl City Elevator, Inc. fueling station/convenience store *(Recommendation of the Development & Planning Committee meeting held on October 22, 2024)*
- Pg. 99** 2. Discussion and possible action to approve an Ordinance Amending the Boundaries of the Joint Northwest Illinois Certified Enterprise Zone to include the Pearl City Elevator, Inc. fueling station/convenience store *(Recommendation of the Development & Planning Committee meeting held on October 22, 2024)*

I. Legislative

J. Executive

1. Discussion and possible action to approve the appointment of Dana Timmerman as the IMRF Authorized Agent for Jo Daviess County *(Recommendation of the Executive Committee meeting held on November 4, 2024)*
- Pg. 103** 2. Discussion and possible action to approve a Resolution to Amend the Predictable Recording Fee Schedule *(Recommendation of the Executive Committee meeting held on November 4, 2024)*

5) Other Committees & Boards

6) Closed Session

A. Personnel section 2(c)1

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity." Topic of Discussion: Appointment to fill the vacancy of County Clerk/Recorder

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B. Collective bargaining section 2(c)2

“Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.”

C. Purchase/lease property section 2(c)5

“The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.”

D. Pursuant to 5 ILCS Litigation Section 120/2(c)11

“Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”

7) Possible Action as a Result of Closed Session

8) Board Member Concerns

9) Citizens’ Comments

10) Adjourn to Tuesday, November 19, 2024 at 5:30 p.m.

This meeting will be held virtually. The public may attend in person; however we encourage you to attend via Zoom audio as follows:

<https://zoom.us/j/98636325254?pwd=ZlBMdFpmTlZBNW05UjNvZVczYVthdz09>

Call in Number: 1 (312) 626-6799 US
1 (309) 205-3325 (US Cellular users)
1 (507) 473-4847 US

Meeting ID: 986 3632 5254
Password: 229369

Call-in information is also available on the JDC website at www.jodaviesscountyiil.gov