

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
FEBRUARY 11, 2025**

CALL TO ORDER: Jo Daviess County Chairperson LaDon Trost called the meeting to order at 7:00 p.m. on Tuesday, February 11, 2025 in the Jo Daviess County Board Room, Jo Daviess County Administrative Offices in Galena, Illinois.

ROLL CALL was answered as follows: Present – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, John Lang, John Schultz, and LaDon Trost. Present: 15. Present electronically – Michael Holt. Present electronically: 1. Absent – Don Zillig. Absent: 1.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Trost.

THE INVOCATION AND THOUGHT FOR THE DAY was given by Joseph Heitkamp.

AGENDA ITEM I – CONSENT AGENDA

A motion to approve the consent agenda was made by Dianne Allendorf and seconded by Robert Heuerman.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, and LaDon Trost. Ayes: 16. Nays: 0. Absent – Don Zillig. Absent: 1.

AGENDA ITEM II - CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM III – UNFINISHED BUSINESS

There was no unfinished business brought before the board at this time.

AGENDA ITEM IV – NEW BUSINESS & COMMITTEE REPORTS

Veteran's Assistance Program presentation by Arthur Ricker and Tom Lobacz.

A motion to accept a letter of retirement from County Engineer Stephen Keeffer was made by John Creighton and seconded by Robert Heuerman.

The motion carried by voice vote.

LEGISLATIVE:

The committee had no business to bring before the board.

SOCIAL & ENVIRONMENTAL:

A committee motion to approve an annual Ordinance Authorizing Jo Daviess County to operate Public Transit Service in Jo Daviess County for FY2026 was seconded by Lynn Gallagher.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, and LaDon Trost. Ayes: 16. Nays: 0. Absent – Don Zillig. Absent: 1.

A committee motion to approve a Resolution Authorizing Application, Execution and Amendment of the Public Transportation Financial Assistance Grant - Section 5311 for FY2026 was seconded by Lynn Gallagher.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, and LaDon Trost. Ayes: 16. Nays: 0. Absent – Don Zillig. Absent: 1.

A committee motion to approve a Resolution Authorizing Application, Execution and Amendment of the Public Transportation Financial Assistance Grant - DOAP for FY2026 was seconded by Lynn Gallagher.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, and LaDon Trost. Ayes: 16. Nays: 0. Absent – Don Zillig. Absent: 1.

A committee motion to approve a Resolution Authorizing Acceptance of the Special Warranty was seconded by Lynn Gallagher.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, and LaDon Trost. Ayes: 16. Nays: 0. Absent – Don Zillig. Absent: 1.

EXECUTIVE:

A committee motion to schedule the 2025 County Board Retreat Special Meeting on May 14, 2025 at the Elizabeth Community Building starting at 5:30 p.m. was seconded by John Creighton.

The motion carried by voice vote.

A committee motion to approve a Resolution to Establish an Ad-Hoc Community Growth Committee was seconded by John Creighton.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, and LaDon Trost. Ayes: 16. Nays: 0. Absent – Don Zillig. Absent: 1.

A committee motion to approve a Resolution to Establish an Ad-Hoc Zoning Committee was seconded by John Creighton.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Robert Heuerman, Michael Holt, John Lang, John Schultz, and LaDon Trost. Ayes: 15. Nays – Joseph Heitkamp Nays: 1. Absent – Don Zillig. Absent: 1.

A committee motion to establish a budget not to exceed \$20,000.00 for per diem and mileage for the Ad-Hoc Zoning Committee to be paid from the Contingency Fund (016) was seconded by John Creighton.

The motion carried by voice vote with one nay vote from Joseph Heitkamp.

A motion to appoint LaDon Trost, Michael Dittmar, John Creighton, Diane Gallagher, William Meeker, Dan Caswell, Brian Engle, Tony Jones, Cory Cassens, Steve McIntyre, Joel Holland and LaVonne Deininger to serve on the Ad-Hoc Zoning Committee was made by John Creighton and seconded by John Schultz.

The motion carried by voice vote.

A motion to not renew Pollution Liability Insurance with Westchester Environmental - Illinois Union Insurance Company was made by John Schultz and seconded by John Creighton.

The motion carried by voice vote.

INFORMATION & COMMUNICATIONS TECHNOLOGY:

The committee had no business to bring before the board.

PUBLIC WORKS:

John Creighton left the meeting at this time.

John Creighton returned to the meeting at this time.

A committee motion to approve a Resolution for the 2025 Spring Weight Posting was seconded by John Grizzoffi.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, and LaDon Trost. Ayes: 16. Nays: 0. Absent – Don Zillig. Absent: 1.

A committee motion to approve an Engineering Agreement with Willett, Hoffman & Associates for the Nora Township Quarry Hill Road Bridge at a cost not to exceed \$103,173.00 to be paid from line item 011-43145-702 was seconded by John Grizzoffi.

The motion carried by voice vote.

A committee motion to approve an Engineering Agreement with Willett, Hoffman & Associates for bridge repairs in Rice, Elizabeth, Stockton, and Scales Mound Townships at a cost not to exceed \$58,798.00 to be paid from line item 011-43145-702 was seconded by John Grizzoffi.

The motion carried by voice vote.

LAW ENFORCEMENT & COURTS:

A committee motion to approve the purchase of two (2) 2025 Dodge Durango Pursuit vehicles at a cost not to exceed \$82,684.00 was seconded by Dianne Allendorf.

The motion carried by voice vote.

FINANCE:

The fund balance for the Contingency Fund (016) on December 31, 2024 is \$767,522.20.

A motion to amend the First Time Homebuyer Assistance Loan Program application was made by John Schultz and seconded by Michael Dittmar.

The motion carried by voice vote.

A committee motion to approve an Ordinance Abating the Tax Levied for year 2024 on General Obligation Bonds, Series 2023 was seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, and LaDon Trost. Ayes: 16. Nays: 0. Absent – Don Zillig. Absent: 1.

A committee motion to approve amending P2019-11 Township Assessor Work Completion Policy was seconded by John Schultz.

The motion carried by voice vote.

A committee motion to amend R2023-36 To Pay a Mandatory Accelerated Payment to IMRF from the Contingency Fund (016) and Reimburse the Contingency Fund (016) in FY2025 from IMRF Fund (013) to correct a line item was seconded by John Schultz.

The revised total for February 2025 claims is \$2,068,097.90.

A committee motion to establish a budget not to exceed \$20,000.00 for survey expenses for the Ad-Hoc Mental Health Committee was seconded by John Schultz.

The motion carried by voice vote.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

The committee had no business to bring before the board.

DEVELOPMENT & PLANNING:

A motion to submit a Public Scoping Comment Form regarding proposed action or alternatives for the LRA Parcel 20 Environmental Impact Statement as amended was made by Diane Gallagher and seconded by John Schultz.

The motion carried by voice vote.

AGENDA ITEM V – OTHER COMMITTEES AND BOARDS

There were no reports by other committees or boards at this time.

At this time, Chairperson Trost exercised his prerogative and moved to citizens' comments.

AGENDA ITEM VI – CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM VII – CLOSED SESSION

A motion to enter closed session at 8:10 p.m. was made by Dianne Allendorf and seconded by Joseph Heitkamp to discuss:

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity." Topic of Discussion: County Engineer Position

The motion carried by voice vote.

The board reconvened at 8:33 p.m. following a motion vote by Michael Dittmar and seconded by John Grizzoffi.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, and LaDon Trost. Ayes: 16. Nays: 0. Absent – Don Zillig. Absent: 1.

AGENDA ITEM VIII – POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

A motion to approve a Resolution Requesting Consent to the Appointment of an Acting County Engineer was made by Michael Dittmar and seconded by Jacob Ambrosia.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, and LaDon Trost. Ayes: 16. Nays: 0. Absent – Don Zillig. Absent: 1.

AGENDA ITEM IX – BOARD MEMBER CONCERNS

There were no board member concerns at this time.

AGENDA ITEM X - ADJOURNMENT

A motion to adjourn was made by John Schultz and seconded by John Lang.

The motion carried by voice vote.

Chairperson Trost adjourned the meeting at 8:41 p.m. until 7:00 p.m. Tuesday, March 11, 2025 at the Jo Daviess County Board Room, Jo Daviess County Administrative Offices in Galena, Illinois.

A handwritten signature in blue ink that reads "Dana Timmerman". The signature is fluid and cursive, with the first name "Dana" being more prominent than the last name "Timmerman".

Dana Timmerman, County Clerk

**JO DAVIESS COUNTY BOARD
CONSENT AGENDA
FEBRUARY 11, 2025**

A. MINUTES APPROVAL

1. County Board meeting minutes from the January 14, 2025 County Board Meeting

B. APPOINTMENTS/RESIGNATIONS

1. Reappointment of Chrissy Salser to serve as a member of the NICA Board of Directors for a three-year term ending on November 30, 2027
2. Acceptance of a letter of resignation from Monica Hoppman as an alternate member of the Planning Commission/Zoning Board of Appeals
3. Acceptance of a letter of resignation from Jane O'Brien as a member of the 708 Mental Health Board, effective June 30, 2025
4. Reappointment of Brad Averkamp to serve as a member of the Dunleith-Menominee Fire Protection District Board of Trustees for a three year term ending April 30, 2028

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATIONS

E. REPORTS & CORRESPONDENCE

1. January 2025 Jo Daviess County Transit Financial Report
2. January 2025 County Clerk/Recorder Financial Report
3. Decennial Report Listing as of 01.16.25
4. Thank you from the family of Marjorie Mapes
5. Insite RE, Inc. dba Vertical Bridge, LLC/Verizon - Notice of Intent to Build
6. January 2025 Pending State's Attorney Cases

F. CLAIMS

1. Claims approval in the amount of \$2,057,093.15 as follows:
 - i. \$1,827,698.70 (Regular Claims)
 - ii. \$110,688.86 (Claims associated w/ LIT's)
 - iii. \$9,661.09 (Claims associated w/ IFT's)
 - iv. \$98,653.34 (GGMI Hotel/Motel Tax Reimbursement)
 - v. \$5,000.00 (Emergency Purchase -*January 2025 Rental-Courts Building*)
 - vi. \$5,391.16 (Transit Loan Repay)

G. LINE ITEM TRANSFERS

1. FY2024 Line Item Transfers Over \$500.00
 - i. **\$1,700.00** \$1,700.00 from 001-41125-603 Operating Supplies to 001-41125-920 Unbudgeted Grant Expense
2. FY2025 Line Item Transfers Over \$500.00
 - i. **\$463,755.00** \$463,755.00 from 088-46182-805 Buildings to 088-46182-815 Furniture
 - ii. **\$1,500.00** \$1,500.00 from 030-47182-810 Equipment to 030-47182-702 Professional Service