

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
MARCH 11, 2025**

CALL TO ORDER: Jo Daviess County Chairperson LaDon Trost called the meeting to order at 7:00 p.m. on Tuesday, March 11, 2025 in the Jo Daviess County Board Room, Jo Daviess County Administrative Offices in Galena, Illinois.

ROLL CALL was answered as follows: Present – Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, and LaDon Trost. Present: 14. Present electronically – Dianne Allendorf. Present electronically: 1. Absent – Jacob Ambrosia and Don Zillig. Absent: 2.

State’s Attorney Chris Allendorf was present.

Jacob Ambrosia joined the meeting at this time.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Trost.

THE INVOCATION AND THOUGHT FOR THE DAY was given by Joseph Heitkamp.

AGENDA ITEM I – CONSENT AGENDA

A motion to approve the consent agenda was made by John Schultz and seconded by John Grizzoffi.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Schultz, and LaDon Trost. Ayes: 15. Nays: 0. Abstain – John Lang. Abstain: 1. Absent – Don Zillig. Absent: 1.

AGENDA ITEM II - CITIZENS’ COMMENTS

Melvin Redfearn of Galena, IL, asked the board to consider maintaining Miner Cemetery.

Tim Doser of Dubuque, IA, formerly of Galena, IL, was there because of the article published in the Galena Gazette and asked the board to consider maintaining the Poor Farm Cemetery. Doser also presented research he had found regarding the cemetery.

AGENDA ITEM III – UNFINISHED BUSINESS

There was no unfinished business brought before the board at this time.

AGENDA ITEM IV – NEW BUSINESS & COMMITTEE REPORTS

Chairperson Trost recognized Stephen R. Keeffer for his thirty years as Jo Daviess County Engineer and presented him with a plaque honoring his service.

SOCIAL & ENVIRONMENTAL:

The committee had no business to bring before the board.

EXECUTIVE:

A committee motion to approve an Ordinance Amending the Code of Ordinances of Jo Daviess County, Illinois, Title 4, Business License & Regulations, Chapter 1, Liquor Control, Section 20: Days and Hours of Operation to align Sunday hours of operation with Monday-Saturday was seconded by LaDon Trost.

A motion to amend the original motion to adjust prohibited resale hours on Sunday from between 2:00 a.m. and 6:00 a.m. to between 2:00 a.m. and 9:00 a.m. was made by John Lang and seconded by John Schultz.

The motion to amend the original motion failed by roll call vote. Ayes – John Creighton, Joseph Heitkamp, John Lang, John Schultz, and LaDon Trost. Ayes: 5. Nays – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Robert Heuerman, and Michael Holt. Nays: 11. Absent – Don Zillig. Absent: 1.

The original motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Robert Heuerman, and Michael Holt. Ayes: 12. Nays – Joseph Heitkamp, John Lang, John Schultz, and LaDon Trost. Nays: 4. Absent – Don Zillig. Absent: 1.

A committee to approve a Resolution Regarding a Nordic Energy Aggregation Program Contract to end the current agreement as presented was seconded by LaDon Trost.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, and LaDon Trost. Ayes: 16. Nays: 0. Absent – Don Zillig. Absent: 1.

A committee motion to officially recognize the Miner Cemetery and Poor Farm Cemetery as abandoned and be open to the transfer of ownership to interested parties was seconded by LaDon Trost.

The motion carried by voice vote.

States Attorney Chris Allendorf voiced that the cemeteries have been abandoned, the board is just making it official. He also clarified the term “abandon” is the legal term, meaning there have been no interments for thirty years and the cemetery has been exempt from real estate taxes during that period. This does not mean the County will neglect the cemeteries.

A committee motion to appoint Dylan J. Oppold as Acting County Engineer effective March 15, 2025 was seconded by LaDon Trost.

The motion carried by voice vote.

A committee motion to set the annual Acting County Engineer salary at \$100,000.00 was seconded by LaDon Trost.

The motion carried by voice vote.

INFORMATION & COMMUNICATIONS TECHNOLOGY:

The committee had no business to bring before the board.

PUBLIC WORKS:

A committee motion approve an engineering agreement with Willett, Hoffman & Associates, Dixon, Illinois for the Apple River Township Roberts Road Bridge Project at a cost of \$222,027.00 to be paid from line item 011-43145-702 was seconded by John Grizzoffi.

The motion carried by voice vote.

A committee motion to approve the 2025 County Engineer's Salary Resolution in the amount of \$124,103.00, with an additional \$32,219.00 for IMRF, Health Insurance, and FICA was seconded by John Grizzoffi.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph

Jo Daviess County Board Meeting Minutes

March 11, 2025

Page 3 of 6

Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, and LaDon Trost. Ayes: 16. Nays: 0. Absent – Don Zillig. Absent: 1.

A committee motion to approve an engineering agreement with Willett, Hofmann and Associates, Dixon, Illinois for NBIS Bridge Inspections at prices ranging from \$650.00 to \$1,000.00, based on the type of inspection, to be paid from line item 011-43145-702 was seconded by John Grizzoffi.

The motion carried by voice vote.

LAW ENFORCEMENT & COURTS:

A committee motion to approve a Resolution for Single Source Procurement with Exela Technologies, Inc. for Expenses Associated with Document Scanning Services to be Paid from the Circuit Clerk Document Storage Fund (039) was seconded by Dianne Allendorf.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, and LaDon Trost. Ayes: 16. Nays: 0. Absent – Don Zillig. Absent: 1.

A motion to approve a renewal contract with On Solve, LLC for CodeRED services effective April 12, 2025 was made by Dianne Allendorf and seconded by Diane Gallagher.

The motion carried by voice vote.

FINANCE:

The fund balance for the Contingency Fund (016) on January 31, 2025 is \$765,257.82.

A motion to approve an agreement with CivicPlus for the purchase of Agenda Meeting Management Select Pro Premium with Historical Import of files for an initial price of \$11,700.00 to be paid from the Contingency Fund (016) with a recurring annual expense to be included in the FY2026 budget line 001-40103-702 Professional service of \$6,300.00, subject to a 3% uplift each year was made by John Schultz and seconded by John Grizzoffi.

The motion carried by voice vote.

A committee motion to approve the payment of annual per diem and mileage to four (4) members of the County Farmland Assessment Committee from the Contingency Fund (016) for FY2025, with plans for future expenses to be included in the CCAO's annual budget as a recurring expense was seconded by John Schultz.

The motion carried by voice vote.

A committee motion to pay an additional FY2024 ICRMT premium from the Insurance Fund (017) as a result of the FY2024 Worker's Compensation Audit was seconded by John Schultz.

The motion carried by voice vote.

A committee motion to pay FY2023-FY2024 funding to the Senior Resource Center from the Contingency Fund (016) in the amount of \$16,340.00 was seconded by John Schultz.

The motion carried by voice vote with one nay vote recorded for Michael Dittmar.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

A motion to approve a Special Use Permit (Case 25-01) for Tyler DeLoach, owner, for the construction of a new non-agricultural residence on a lot less than 40 acres (approximately 2 acres), commonly located at an address TBD on S. Devil's Ladder Rd, Galena, IL was made by Diane Gallagher and seconded by John Grizzoffi.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, and LaDon Trost. Ayes: 16. Nays: 0. Absent – Don Zillig. Absent: 1.

A motion to approve a Special Use Permit (Case 25-02) for Tyler DeLoach, owner, to allow an existing non-agricultural residence on a lot less than forty acres (approximately 38 acres), commonly located at 1324 S. Devil's Ladder Rd, Galena, IL

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, and LaDon Trost. Ayes: 16. Nays: 0. Absent – Don Zillig. Absent: 1.

DEVELOPMENT & PLANNING:

A motion to approve a Resolution in Support of Jo Daviess County Agriculture was made by Diane Gallagher and seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, and LaDon Trost. Ayes: 16. Nays: 0. Absent – Don Zillig. Absent: 1.

LEGISLATIVE:

The committee had no business to bring before the board.

AGENDA ITEM V – OTHER COMMITTEES AND BOARDS

There were no reports by other committees or boards at this time.

AGENDA ITEM VI – CLOSED SESSION

A motion to enter closed session at 8:19 p.m. was made by Michael Holt and seconded by John Schultz to discuss:

“Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”

The motion carried by voice vote.

The board reconvened at 8:29 p.m. following a motion vote by John Schultz and seconded by Jacob Ambrosia.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, and LaDon Trost. Ayes: 16. Nays: 0. Absent – Don Zillig. Absent: 1.

AGENDA ITEM VII – POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

There was no action as a result of closed session.

AGENDA ITEM VIII – CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM IX – BOARD MEMBER CONCERNS

Robert Heuerman thanked the board for the flowers for his mother.

AGENDA ITEM X - ADJOURNMENT

A motion to adjourn was made by Michael Dittmar and seconded by John Lang.

The motion carried by voice vote.

Chairperson Trost adjourned the meeting at 8:37 p.m. until 7:00 p.m. Monday, April 8, 2025 at the Jo Daviess County Board Room, Jo Daviess County Administrative Offices in Galena, Illinois.

A handwritten signature in cursive script, reading "Dana Timmerman". The signature is written in black ink and is positioned above a horizontal line.

Dana Timmerman, County Clerk

**JO DAVIESS COUNTY BOARD
CONSENT AGENDA
MARCH 11, 2025**

A. MINUTES APPROVAL

1. County Board meeting minutes from the February 11, 2025 County Board Special Meeting – Public Hearing
2. County Board meeting minutes from the February 11, 2025 County Board Meeting

B. APPOINTMENTS/RESIGNATIONS

1. Reappointment of Kevin Stewart as a member of the Jo Daviess County Board of Review for a two-year term ending May 31, 2027
2. Reappointment of Dennis Siegel as a member of the Jo Daviess County Board of Review for a two-year term ending May 31, 2027
3. Acceptance of a letter of resignation from Dave Diedrich from the County Farmland Assessment Committee, effective May 31, 2025
4. Appointment of Public Health Administrator to serve as the Jo Daviess County Animal Control Administrator effective December 1, 2024
5. Appointment of Diedre Arndt as a member of the Stockton Fire Protection District Board of Trustees for the remainder of a three-year term ending April 30, 2026
6. Reappointment of D. Robert Melcher as a member of the Stockton Fire Protection District Board of Trustees for a three-year term ending April 30, 2028

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATIONS

1. May 2025 Motorcycle Awareness Month Proclamation

E. REPORTS & CORRESPONDENCE

1. February 2025 County Clerk/Recorder Financial Report
2. Insite RE, Inc. dba Future TowerNorth Development, LLC - Notice of Intent to Build
3. Thank-You Letter from Safe Haven Humane Society for donation in memory of Steven Allendorf
4. February 2025 Pending State's Attorney Cases
5. Email from David & Jennifer Tippet regarding Miner Cemetery

F. CLAIMS

1. Claims approval in the amount of \$1,942,905.70 as follows:
 - i. \$1,696,194.27 (Regular Claims)
 - ii. \$131,103.71 (Claims associated w/ IFT's)
 - iii. \$66,953.51 (GGMI Hotel/Motel Tax Reimbursement)
 - iv. \$6,282.21 (Accelerated Payment-IMRF)
 - v. \$42,372.00 (Emergency Purchases – \$25,000.00 to Apple River State Bank for Revolving Loan Funding, \$15,000.00 to USPS for election postage, \$2,372.00 to IDES for unemployment claim)