

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
APRIL 7, 2025**

CALL TO ORDER: Jo Daviess County Chairperson LaDon Trost called the meeting to order at 7:00 p.m. on Monday, April 7, 2025 in the Jo Daviess County Board Room, Jo Daviess County Administrative Offices in Galena, Illinois.

Chairperson LaDon Trost asked everyone for a moment of silence for the passing of Board Member Don Zillig.

ROLL CALL was answered as follows: Present – Dianne Allendorf, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, John Lang, John Schultz, and LaDon Trost. Present: 13. Present electronically – Michael Holt. Present electronically: 1. Absent – Jacob Ambrosia, Robert Heuerman and Don Zillig. Absent: 3.

State’s Attorney Chris Allendorf was present.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Trost.

THE INVOCATION AND THOUGHT FOR THE DAY was given by Joseph Heitkamp.

AGENDA ITEM I – CONSENT AGENDA

A motion to approve the consent agenda was made by Dianne Allendorf and seconded by Diane Gallagher.

A motion to amend the consent agenda to remove Item B3 to be considered separately was made by Michael Dittmar and seconded by John Creighton.

The motion to amend the original motion failed by roll call vote. Ayes –Daisha Boehm, Michael Dittmar and Steve Endress. Ayes: 3. Nays – Dianne Allendorf, John Creighton, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Michael Holt, John Lang, John Schultz, and LaDon Trost. Nays: 10. Abstain – Peggy Bastian. Abstain: 1. Absent – Jacob Ambrosia, Robert Heuerman and Don Zillig. Absent: 3.

The original motion carried by roll call vote. Ayes – Dianne Allendorf, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Michael Holt, John Lang, John Schultz, and LaDon Trost. Ayes: 14. Nays: 0. Absent – Jacob Ambrosia, Robert Heuerman and Don Zillig. Absent: 3.

AGENDA ITEM II - CITIZENS’ COMMENTS

There were no citizens’ comments at this time.

AGENDA ITEM III – UNFINISHED BUSINESS

There was no unfinished business brought before the board at this time.

Jacob Ambrosia joined the meeting electronically at this time.

AGENDA ITEM IV – NEW BUSINESS & COMMITTEE REPORTS

EXECUTIVE:

A committee motion to amend the EMA Coordinator position description as presented: FLSA status from non-exempt to exempt was seconded by John Creighton.

The motion carried by voice vote.

A committee motion to amend the Chief Deputy County Clerk position description as presented: Removing payroll and benefits duties was seconded by John Creighton.

The motion carried by voice vote.

A committee motion to amend the Financial Administrative Manager position description as presented: Adding payroll and benefits duties, a title change to "Financial Payroll Manager", a grade change from 9 to 10, and a FLSA status from non-exempt to exempt was seconded by John Creighton.

The motion carried by voice vote.

A committee motion to amend the Assistant County Engineer position description as presented: Adding more road project management duties, a title change to "Working Foreman", and a grade change from 12 to 14 was seconded by John Creighton.

The motion carried by voice vote.

A committee motion to amend P2024-3 Non-Represented Employee Classification/Compensation Plan to reflect pay scale changes as presented was seconded by John Creighton.

The motion carried by voice vote.

A committee motion to approve a First Time Homebuyer Loan application for Drake Oppold, Stockton in the amount of \$7,500.00 for term of five years was seconded by John Creighton.

The motion carried by voice vote.

INFORMATION & COMMUNICATIONS TECHNOLOGY:

The committee had no business to bring before the board.

PUBLIC WORKS:

A committee motion to approve the 2025 Township MFT Maintenance Bids as presented was seconded by John Grizzoffi.

The motion carried by voice vote.

A committee motion to approve the 2025 County MFT Maintenance Bids as presented was seconded by John Grizzoffi.

The motion carried by voice vote.

A committee motion to approve the County MFT Resolution for Improvement for the Canyon Park Resurfacing Project was seconded by John Grizzoffi.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Michael Holt, John Lang, John Schultz, and LaDon Trost. Ayes: 15. Nays: 0. Absent – Robert Heuerman and Don Zillig. Absent: 2.

LAW ENFORCEMENT & COURTS:

The committee had no business to bring before the board.

FINANCE:

The fund balance for the Contingency Fund (016) on February 28, 2025 is \$781,653.73.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

A motion to approve Case 25-11, an amendment to Special Use Permit Case 21-50 (originally approved on December 14, 2021) for Slobo & Birgit Radin, owners/petitioners, to permit the relocation of the property driveway, commonly located at 8985 Sand Hill Rd., Galena, IL was made by Michael Dittmar and seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Michael Holt, John Lang, John Schultz, and LaDon Trost. Ayes: 15. Nays: 0. Absent – Robert Heuerman and Don Zillig. Absent: 2.

A motion to action to approve Case 25-10, an amendment to Special Use Permit Case 09-27 (originally approved on November 10, 2009) for Jason & Nicole Frank, owners/petitioners, for a non-agricultural residence; a plat vacation vacating lot 1 of “White’s Addition”; and a Preliminary/Final Plat for “Frank’s Addition”; commonly located at 11517 W Cross Rd., Galena, IL was made by Diane Gallagher and seconded by John Grizzoffi.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Michael Holt, John Lang, John Schultz, and LaDon Trost. Ayes: 15. Nays: 0. Absent – Robert Heuerman and Don Zillig. Absent: 2.

A motion to approve a Preliminary/Final Plat of Girgenti Addition (Case 25-12) for Dagny-Taggart LLC, owner & David Girgenti, petitioner; commonly located at 6347 S. Blackjack Rd., Hanover, IL was made by Michael Dittmar and seconded by Diane Gallagher.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Michael Holt, John Lang, John Schultz, and LaDon Trost. Ayes: 15. Nays: 0. Absent – Robert Heuerman and Don Zillig. Absent: 2.

A motion to approve a Special Use Permit (Case 25-13) for Dagny-Taggart LLC, owner & David Girgenti, petitioner, for a non-agricultural residence and detached garage on a lot less than 40 acres; commonly located at 6347 S. Blackjack Rd., Hanover, IL was made by Dianne Allendorf and seconded by Joseph Heitkamp.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Michael Holt, John Lang, John Schultz, and LaDon Trost. Ayes: 15. Nays: 0. Absent – Robert Heuerman and Don Zillig. Absent: 2.

A motion to approve the Rezoning/Map Amendment of a roughly 12-acre parcel of land from AG (Agricultural) to PR (Planned Residential) and Preliminary Plat approval of a 9-lot subdivision to be known as “Galena Golfview Estates, Phase III” (Case 25-15) for Chains & Links, Inc., Thomas Wienen Trust & Connie Wienen, owners; and Ben & Nick Wienen, petitioners; commonly known as the area northwest of the intersection of E. Golfview Dr. and Tee Ridge, adjacent to “Galena Golfview Estates” was made by Lynn Gallagher and seconded by Peggy Bastian.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Michael Holt, John Lang, John Schultz, and LaDon Trost. Ayes: 15. Nays: 0. Absent – Robert Heuerman and Don Zillig. Absent: 2.

DEVELOPMENT & PLANNING:

A committee motion to approve the following Small Business Grant Awards: Jo Daviess Local Foods, Elizabeth, \$25,000; Main Street Laundry, Stockton, \$5,000; Main Street Fitness, Stockton, \$2,500; Orchard Landing, Hanover, \$7,500; The General's Axe Bar, Galena, \$7,500; Three Sisters Sweet Shop, Elizabeth, \$3,000; Enchanted Herb Shop, Galena, \$6,250; Papa's Patch Forage Farm, Galena, \$5,000; Remm Outdoors, Scales Mound, \$15,000; Fried Green Tomatoes, Galena, \$5,000; Angelic Paws, Galena, \$8,180; and Neff Paints, Warren, \$10,070 was seconded by Diane Gallagher.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Michael Holt, John Lang, John Schultz, and LaDon Trost. Ayes: 15. Nays: 0. Absent – Robert Heuerman and Don Zillig. Absent: 2.

LEGISLATIVE:

A committee motion to send a letter of support for HB1263 regarding Non-Highway Vehicles to the Illinois Association of County Board Members, the Illinois Secretary of State, and the Rules Committee of the 104th General Assembly was seconded by John Lang.

The motion carried by voice vote.

A committee motion to send letters of opposition for HB2515, SB2217, and SB2504 regarding the dissolution of townships due to the lack of financial information to the Illinois Association of County Board Members, the Rules Committee of the 104th General Assembly, and the Executive Committee of the 104th General Assembly was seconded by John Lang.

The motion carried by voice vote.

SOCIAL & ENVIRONMENTAL:

A committee motion to approve an Ordinance amending the Jo Daviess County Code of Ordinances, Title 5 Public Health & Safety, Chapter 2 Food and Food Establishments was seconded by Lynn Gallagher.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Michael Holt, John Lang, John Schultz, and LaDon Trost. Ayes: 15. Nays: 0. Absent – Robert Heuerman and Don Zillig. Absent: 2.

A committee motion to approve a contract agreement with Midwest Medical Center for employee DOT physicals, effective October 1, 2025 was seconded by Lynn Gallagher.

The motion carried by voice vote.

A committee motion to accept the Jo Daviess County Transit Comprehensive Analysis of Ridership Final Report was seconded by Lynn Gallagher.

The motion carried by voice vote.

A committee motion to approve a contract agreement for services with Spare Labs, Inc. for an on-demand transportation platform was seconded by Lynn Gallagher.

The motion carried by voice vote.

A committee motion to approve a contract between the City of Galena and Jo Daviess County Transit at a rate of \$29 per hour effective June through October 2025 was seconded by Lynn Gallagher.

The motion carried by voice vote.

A committee motion to approve the initial planning steps to create the Northwest Transit District was seconded by Lynn Gallagher.

The motion carried by voice vote.

AGENDA ITEM V – OTHER COMMITTEES AND BOARDS

There were no reports by other committees or boards at this time.

AGENDA ITEM VI – CLOSED SESSION

There was no need for closed session.

AGENDA ITEM VII – POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

There was no action as a result of closed session.

AGENDA ITEM VIII – CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM IX – BOARD MEMBER CONCERNS

There were no board member concerns at this time.

AGENDA ITEM X - ADJOURNMENT

A motion to adjourn was made by John Schultz and seconded by John Lang.

The motion carried by voice vote.

Chairperson Trost adjourned the meeting at 8:31 p.m. until 7:00 p.m. Tuesday, May 13, 2025 at the Jo Daviess County Board Room, Jo Daviess County Administrative Offices in Galena, Illinois.

A handwritten signature in black ink that reads "Dana Timmerman". The signature is written in a cursive style with a large initial "D".

Dana Timmerman, County Clerk

**JO DAVIESS COUNTY BOARD
CONSENT AGENDA
APRIL 7, 2025**

A. MINUTES APPROVAL

1. County Board meeting minutes from the March 11, 2025 County Board Meeting

B. APPOINTMENTS/RESIGNATIONS

1. Reappointment of Patrick Ohms as a member of the Scales Mound Fire Protection District Board of Trustees for a three-year term ending April 30, 2028
2. Appointment of Cory Cassens as Chairperson of the Ad-Hoc Zoning Committee
3. Appointment of Beth Baranski as a member of the Ad-Hoc Zoning Committee
4. Reappointment of Michael Oellerich as a member of the Elizabeth Fire Protection District Board of Trustees for a three-year term ending April 30, 2028
5. Acceptance of a Letter of Resignation from Colleen Farrell from the 708 Mental Health Board, effective June 30, 2025
6. Appointment of Laura Edmonds, Dylan Oppold, and Dana Timmerman to the Personnel Review Committee
7. Appointment of the County Engineer as the Jo Daviess County Floodplain Officer
8. Reappointment of William Kimball to the ETSB - Emergency Telephone System Board for a three-year term commencing on May 1, 2025 and ending on April 30, 2028
9. Reappointment of Steve Birkbeck to the ETSB - Emergency Telephone System Board for a three-year term commencing on May 1, 2025 and ending on April 30, 2028
10. Acceptance of a Letter of Resignation from Kevin Stewart from the ETSB - Emergency Telephone System Board effective March 31, 2025
11. Appointment of Jacob Ambrosia, Daisha Boehm, John Creighton, Michael Dittmar, LaDon Trost, Angela Kaiser, and Laura Edmonds to the Ad-Hoc Community Growth Committee

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATIONS

E. REPORTS & CORRESPONDENCE

1. March 2025 County Clerk/Recorder Financial Report
2. FY24 Annual Report - Regional Office of Education
3. Thank-You Letter - Northwest Illinois Community Action Agency (NICAA)
4. March 2025 Pending State's Attorney Cases

F. CLAIMS

1. Claims approval in the amount of \$4,682,530.62 as follows:
 - i. \$1,434,544.86 (Regular Claims)
 - ii. \$3,153,693.87 (Claims associated w/ IFT's)
 - iii. \$66,251.89 (GGMI Hotel/Motel Tax Reimbursement)
 - iv. \$28,040.00 (Contingency) (Senior Resource Center Budget Allocations, FY2023 & FY2024, and AMM, CivicPlus Annual Fee)