

**JO DAVIESS COUNTY BOARD
MEETING MINUTES
MAY 13, 2025**

CALL TO ORDER: Jo Daviess County Chairperson LaDon Trost called the meeting to order at 7:00 p.m. on Tuesday, May 13, 2025 in the Jo Daviess County Board Room, Jo Daviess County Administrative Offices in Galena, Illinois.

ROLL CALL was answered as follows: Present – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, and LaDon Trost. Present: 16. Absent – Don Zillig. Absent: 1.

State’s Attorney Chris Allendorf was present electronically.

THE PLEDGE OF ALLEGIANCE was led by Chairperson Trost.

THE INVOCATION AND THOUGHT FOR THE DAY was given by Joseph Heitkamp.

AGENDA ITEM I – CONSENT AGENDA

A motion to approve the consent agenda was made by Dianne Allendorf and seconded by John Lang.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, and LaDon Trost. Ayes: 16. Nays: 0. Absent – Don Zillig. Absent: 1.

AGENDA ITEM II - CITIZENS’ COMMENTS

Bill Steger, 511 Green St., Galena, IL, addressed the board as a JDC Transit Employee. Steger expressed concerns of how Transit receives funds from the State of Illinois for grants, that there is talk not to bother with Transit becoming their own district, and who manages and oversees the Public Transit Account (PTA). County Administrator Angela Kaiser suggested Steger come to the Administrator’s office first with these concerns to get all factual information before addressing the board.

AGENDA ITEM III – UNFINISHED BUSINESS

There was no unfinished business brought before the board at this time.

AGENDA ITEM IV – NEW BUSINESS & COMMITTEE REPORTS

FY2024 Jo Daviess County Financial Audit presentation by Matt Schueler, representative of Wipfli, LLC.

Galena Country Tourism President and CEO Terry Mattson presented the quarterly report and distributed copies of the Galena Country 2025 Official Visitors Guide.

A motion to declare a vacant seat for County Board District #2-Dunleith II and part Menominee was made by John Lang and seconded by Lynn Gallagher.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, and LaDon Trost. Ayes: 16. Nays: 0. Vacant: 1.

EXECUTIVE:

A committee motion to approve sending a letter of support for the development of a Stockton Industrial/Commercial Business Complex was seconded by John Creighton.

The motion carried by voice vote.

INFORMATION & COMMUNICATIONS TECHNOLOGY:

A committee motion to approve amending the P2010-4 Mobile Device policy as presented with an effective date of June 1, 2025 was seconded by Steve Endress.

The motion carried by voice vote.

A committee motion to approve the creation of a County Logo Design Contest open to Jo Daviess County High School students with a winning prize valued at \$1,000 was seconded by Steve Endress.

The motion carried by voice vote.

PUBLIC WORKS:

A committee motion to approve a bid from Helm Civil of Freeport, IL, for the resurfacing of Guilford Road in Guilford Township at a cost not to exceed \$128,082.00 to be paid from line item 021-43146-601 was seconded by John Grizzoffi.

The motion carried by voice vote.

A committee motion to approve the disposal of a 2010 International 7400 Tandem snow-equipped dump truck as appropriate was seconded by John Grizzoffi.

The motion carried by voice vote.

LAW ENFORCEMENT & COURTS:

The committee had no business to bring before the board.

FINANCE:

The fund balance for the Contingency Fund (016) on March 31, 2025 is \$782,130.85.

A committee motion to accept the FY2024 Jo Daviess County Financial Audit was seconded by John Schultz.

The motion carried by voice vote.

A committee motion to approve a First Homebuyer Loan application for Thomas & Madelyn Irons, Elizabeth in the amount of \$10,000.00 for a term of ten years was seconded by John Schultz.

The motion carried by voice vote.

A committee motion to approve a First Homebuyer Loan application for Garrett Williams, Warren in the amount of \$7,000.00 for a term of ten years was seconded by John Schultz.

The motion carried by voice vote.

The revised total for May 2025 claims is \$2,085,943.38.

A committee motion to remove the board approved cap and to amend the bid budget on courthouse renovation hard and soft construction costs from \$15,063,904.00 to \$15,413,904.00 was seconded by John Schultz.

The motion carried by voice vote with a nay vote recorded by Michael Dittmar.

A committee motion to amend the bid budget for courthouse renovation soft project costs from \$2,354,425 to \$2,666,925 was seconded by John Schultz.

The motion carried by voice vote with a nay vote recorded by Michael Dittmar.

PLANNING COMMISSION/ZONING BOARD OF APPEALS:

The committee had no business to bring before the board.

DEVELOPMENT & PLANNING:

The committee had no business to bring before the board.

LEGISLATIVE:

The committee had no business to bring before the board.

SOCIAL & ENVIRONMENTAL:

The committee had no business to bring before the board.

AGENDA ITEM V – OTHER COMMITTEES AND BOARDS

Lynn Gallagher gave a brief update on the Ad-Hoc Mental Health Committee. They now have a QR code posted on the county website for a brief survey regarding mental health. The link to the QR code can be found at https://jodaviesscountyl.gov/news_detail_T28_R125.php

Michael Dittmar gave a brief update on the Ad-Hoc Community Growth Committee. They just held their first meeting May 6th, 2025.

At this time, Chairperson Trost exercised his prerogative and moved to citizens' comments.

AGENDA ITEM VI – CITIZENS' COMMENTS

There were no citizens' comments at this time.

AGENDA ITEM VII – CLOSED SESSION

A motion to enter closed session at 8:19 p.m. was made by Dianne Allendorf and seconded by John Schultz to discuss:

" The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired." Topic of Discussion: Parking lot purchase

The motion carried by voice vote.

The board reconvened at 8:43 p.m. following a motion vote by Daisha Boehm and seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, John Schultz, and LaDon Trost. Ayes: 16. Nays: 0. Vacant: 1.

AGENDA ITEM VIII – POSSIBLE ACTION AS A RESULT OF CLOSED SESSION

There was no action as a result of closed session.

AGENDA ITEM IX – BOARD MEMBER CONCERNS

There were no board member concerns at this time.

AGENDA ITEM X - ADJOURNMENT

A motion to adjourn was made by John Schultz and seconded by John Lang.

The motion carried by voice vote.

Chairperson Trost adjourned the meeting at 8:48 p.m. until 7:00 p.m. Tuesday, June 10, 2025 at the Jo Daviess County Board Room, Jo Daviess County Administrative Offices in Galena, Illinois.

A handwritten signature in black ink, reading "Dana Timmerman". The signature is written in a cursive style with a large initial "D".

Dana Timmerman, County Clerk

**JO DAVIESS COUNTY BOARD
CONSENT AGENDA
MAY 13, 2025**

A. MINUTES APPROVAL

1. County Board meeting minutes from the April 7, 2025 County Board Meeting

B. APPOINTMENTS/RESIGNATIONS

1. Appointment of Kirk Raab to the Emergency Telephone System Board (ETSB) as a Law Enforcement Representative for the remainder of a three-year term ending May 31, 2027
2. Appointment of Jason Niemann to the Apple River Fire Protection District as a Trustee for the remainder of a three-year ending on April 30, 2027
3. Reappointment of Pat Holland to the Apple River Fire Protection District as a Trustee for a three-year term commencing on May 1, 2025 and ending on April 30, 2028
4. Appointment of Jeff Wienen to the Farmland Assessment Committee commencing on June 1, 2025
5. Appointment of Tracy Wiecking to the 708 Mental Health Board for a term commencing on July 1, 2025 and ending on June 30, 2029
6. Appointment of Gail Gabbert to the 708 Mental Health Board for a term commencing on July 1, 2025 and ending on June 30, 2029
7. Acceptance of a letter of resignation from William Kimball from the Emergency Telephone System Board (ETSB) effective August 31, 2025

C. CONTRACTS, AGREEMENTS, & PETITIONS

D. ORDINANCES, RESOLUTIONS, & PROCLAMATIONS

E. REPORTS & CORRESPONDENCE

1. Notice of Meeting-Proposed Village of Elizabeth TIF Project: Pleasant & Madison Streets
2. April 2025 County Clerk/Recorder Financial Report
3. April 2025 Pending State's Attorney Cases
4. Thank-You cards to County Board & Department Heads from the Family of Don Zillig

F. CLAIMS

1. Claims approval in the amount of **\$2,068,943.38** as follows:
 - i. \$1,682,408.71 (Regular Claims)
 - ii. \$30,115.35 (Claims associated w/ LIT's)
 - iii. \$208,399.75 (Claims associated w/ IFT's)
 - iv. \$40,519.57 (GGMI Hotel/Motel Tax Reimbursement)
 - v. \$107,500.00 (Emergency Purchase -\$7,500.00 Citizens State Bank for Oppold First-Time Homebuyer Assistance Loan, \$100,000.00 Small Business Development Grant Awards previously approved by County Board on April 7, 2025)

G. LINE ITEM TRANSFERS

1. FY2024 Line Item Transfers Over \$500.00
 - i. **\$15,000.00** \$15,000.00 from 071-44163-720 Vehicles to 071-44163-702 Professional Service
 - ii. **\$10,000.00** \$10,000.00 from 001-41122-719 Other Service Charges to 001-41122-501 Training
 - iii. **\$5,000.00** \$5,000.00 from 038-46179-820 Vehicles to 038-46179-810 Equipment
 - iv. **\$5,000.00** \$5,000.00 from 066-46181-702 Professional Service to 066-46181-711 Utilities