

JO DAVIESS COUNTY
COUNTY BOARD
MEETING MINUTES
DECEMBER 9, 2025

I. Call to Order

Jo Daviess County Vice Chairperson John Creighton called the meeting to order at 7:00 PM on Tuesday, December 9, 2025 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

II. Roll Call

Roll Call was answered as follows: Present – Dianne Allendorf, Jacob Ambrosia, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, John Lang, Logan Noe, and John Schultz. Present: 13. Present electronically – Peggy Bastian, Lynn Gallagher, Michael Holt, and LaDon Trost. Present electronically: 4. Absent – 0. Absent: 0.

State's Attorney Chris Allendorf was present.

III. Pledge of Allegiance

The Pledge of Allegiance was led by Vice Chairperson Creighton.

IV. Invocation & Thought for the Day

The Invocation and Thought for the Day was given by Joseph Heitkamp.

V. Consent Agenda

A motion to approve the Consent Agenda was made by Dianne Allendorf and seconded by Robert Heuerman.

The motion carried by voice vote.

A. Minutes Approval

1. County Board meeting minutes from the November 10, 2025, County Board meeting
2. County Board meeting minutes from the November 17, 2025, Special County Board Budget Hearing

B. Appointments/Resignations

1. Reappointment of David Schmit to serve on the Quad Cities Regional Economic Development Authority (QCREDA) Board for a three-year term beginning January 19, 2026, and ending on January 18, 2029

C. Contracts/Agreements/Petitions

D. Ordinances/Resolutions/Proclamations

E. Reports/Correspondence

1. October 2025 Galena Country Tourism Reports
2. November 2025 Pending State's Attorney Cases
3. November 2025 County Clerk Financial Report

F. Claims

1. Claims approval in the amount of **\$1,826,025.80** as follows:

- i. **\$885,097.92** (Regular Claims)
- ii. **\$130,230.35** (Claims associated w/ LIT's)
- iii. **\$243,828.58** (Claims associated w/ IFT's)
- iv. **\$134,453.93** (Over Budget Claims)
- v. **\$149,950.00** (FY2026 1st Half HSA Claims)
- vi. **\$19,946.00** (Contingency)
- vii. **\$262,519.02** (Special Service Area Providers)

\$59,208.35 - SSA #1 to Warren Area Ambulance Service, Inc.

\$119,976.58 - SSA #6 to Galena Area Emergency Medical Service

\$83,334.09 - SSA #7 to Elizabeth Community Ambulance Service

G. Line Item Transfers

1. FY2025 Line-Item Transfers over \$500.00:
 - i. **\$1,572.32** from 088-46182-805 Buildings to 088-46182-810 Equipment
 - ii. **\$3,095.67** from 088-46182-805 Buildings to 088-46182-711 Utilities
 - iii. **\$501.20** from 001-45163-502 Travel Expenses to 001-45163-451 Mileage
 - iv. **\$70.00** from 001-45163-501 Education & Training to 001-45163-402 Salaries - Per Diem
 - v. **\$48,052.94** from 011-43145-890 Other Improvements to 011-43145-702 Professional Service
 - vi. **\$5,000.00** from 071-44163-820 Vehicles to 071-44163-441 Uniforms
 - vii. **\$5,565.64** from 001-41121-611 Fuel to 001-41121-701 Maintenance Service
 - viii. **\$5,684.18** from 001-41124-905 Miscellaneous to 001-41124-606 Minor Equipment & Small Tools
 - ix. **\$1,866.67** from 001-41124-725 Union Legal Services to 001-41124-606 Minor Equipment & Small Tools
 - x. **\$5,000.00** from 071-44163-805 Buildings to 071-44163-611 Automobile Fuel/Oil

xi. **\$1,201.03** from 001-41123-604 Computer Supplies to 001-41123-704 Telephone

xii. **\$5,000.00** from 071-44163-815 Furniture to 071-44163-602 Janitorial Supplies

xiii. **\$5,000.00** from 071-44163-820 Vehicle to 071-44163-441 Uniform Allowance

xiv. **\$590.37** from 001-41121-611 Automobile Fuel/Oil to 001-41121-502 Travel Expenses

2. FY2026 Line-Item Transfers over \$500.00:

i. **\$32,893.00** from 055-46173-805 Buildings to 055-46173-820 Vehicle

H. Over Budget Claims

1. **\$134,453.93** for October 2025 GGMI Hotel/Motel Tax Contract

I. Contingency Claims

1. **\$19,946.00** for SAN Expansion Shelves to Storage IT Solutions

End of Consent Agenda

VI. Citizens' Comments

There were no citizens' comments at this time.

VII. Unfinished Business

There was no unfinished business brought before the board at this time.

VIII. New Business & Committee Reports

A. Galena Country Tourism FY2026 1st Quarter Report - Terry Mattson

Galena Country Tourism President and CEO Terry Mattson presented the Galena County Tourism FY2026 1st Quarter Report.

1. [Tourism Economic Impact Video](#)

2. [Resident Sentiment Survey results](#)

B. Discussion and possible action to approve a Resolution to Submit an Advisory Referendum to the Voters of Jo Daviess County Regarding the Federal Scholarship Tax Credit

A motion to approve a Resolution to Submit an Advisory Referendum to the Voters of Jo Daviess County Regarding the Federal Scholarship Tax Credit was made by LaDon Trost and seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, John Grizzoffi, Joseph Heitkamp, Michael Holt, John Lang, John Schultz, LaDon Trost. Ayes: 14. Nays – Lynn Gallagher, Robert Heuerman, Logan Noe. Nays: 3.

C. Law & Courts

The committee had no business to bring before the board.

D. Finance

1. The fund balance for the Contingency Fund (016) on October 31, 2025 was **\$610,589.62**

E. Planning Commission/Building Code of Appeals

1. Discussion and possible action to approve a Special Use Permit (Case No 25-41) for Terry Havens (509 W Monroe ST, Hanover, IL) & Hunter Havens (850 Young St., Galena, IL) to permit the operation of a rural business (logging and firewood) in an Agricultural (AG) zone. Property located at 9681 IL Route 84 S, Hanover, IL.

A motion to approve a Special Use Permit (Case No 25-41) for Terry Havens (509 W Monroe ST, Hanover, IL) & Hunter Havens (850 Young St., Galena, IL) to permit the operation of a rural business (logging and firewood) in an Agricultural (AG) zone. Property located at 9681 IL Route 84 S, Hanover, IL. was made by John Schultz and seconded by John Grizzoffi.

The motion carried by voice vote.

F. Development & Planning

The committee had no business to bring before the board.

G. Legislative

1. Consideration of a recommendation to approve sending a letter of support for SB1830 which defines real property (*Recommendation of the Legislative Committee meeting held on November 13, 2025*)

A committee motion to approve sending a letter of support for SB1830 which defines real property was seconded by John Lang.

The motion carried by voice vote.

H. Social & Environmental

The committee had no business to bring before the board.

I. Executive

1. Consideration of a recommendation to approve two squad car purchases from Karl Chevrolet in the amount of \$81,464.20 for FY2026 (*Recommendation of the Executive Committee meeting held on December 1, 2025*)

A committee motion to approve two squad car purchases from Karl Chevrolet in the amount of \$81,464.20 for FY2026 was seconded by John Creighton.

The motion carried by voice vote.

2. Consideration of a recommendation to approve an inmate food service bid for FY2026 from The Workshop for \$10.00 per meal with beverage (*Recommendation of the Executive Committee meeting held on December 1, 2025*)

A committee motion to approve an inmate food service bid for FY2026 from The Workshop for \$10.00 per meal with beverage was seconded by John Creighton.

The motion carried by voice vote.

3. Consideration of a recommendation to approve a squad maintenance bid for FY2026 from Temperly Auto for \$42.00 per oil change, \$55.00 per synthetic oil change, and \$80.00 per hour labor rate (*Recommendation of the Executive Committee meeting held on December 1, 2025*)

A committee motion to approve a squad maintenance bid for FY2026 from Temperly Auto for \$42.00 per oil change, \$55.00 per synthetic oil change, and \$80.00 per hour labor rate was seconded by John Creighton.

The motion carried by voice vote.

4. Consideration of a recommendation to approve an Intergovernmental Agreement with the City of Galena to collaborate on Phase 1 of the Blackjack Road Realignment Project (*Recommendation of the Executive Committee meeting held on December 1, 2025*)

A committee motion to approve an Intergovernmental Agreement with the City of Galena to collaborate on Phase 1 of the Blackjack Road Realignment Project was seconded by John Creighton.

The motion carried by voice vote.

J. Information & Technology

1. Consideration of a recommendation to approve awarding six-\$100 gift cards to be given to participating students for the County Logo Contest: "Your County, Your Vision" (*Recommendation of the Information & Communications Technology Committee meeting held on November 17, 2025*)

A committee motion to approve awarding six-\$100 gift cards to be given to participating students for the County Logo Contest: "Your County, Your Vision" was seconded by Michael Holt.

The motion carried by voice vote.

2. Consideration of a recommendation to approve purchase of new Microsoft Office 2024 software licenses and Exchange email and user client access licenses through the Illinois Microsoft Select Plus Agreement offered by the authorized reseller, CDWG, at a cost of \$61,459.55 in FY2026 to be paid from the following line items as presented (*Recommendation of the Information & Communications Technology Committee meeting held on November 17, 2025*):

- \$4,283.64 from 003-44151-604 (Public Health Fund)
- \$17,000.00 from 048-46172-810.708 (General Capital Equipment Fund – Countywide Software)

- \$34,925.91 from 048-46172-810.709 (General Capital Equipment Fund – IT Audit/Health Check)
- \$1,750.00 from 064-46180-604 (GIS Capital Equipment Fund)
- \$3,500.00 from 071-44163-604 (Transit Fund)

A committee motion to approve purchase of new Microsoft Office 2024 software licenses and Exchange email and user client access licenses through the Illinois Microsoft Select Plus Agreement offered by the authorized reseller, CDWG, at a cost of \$61,459.55 in FY2026 to be paid from the following line items as presented was seconded by Michael Holt:

- \$4,283.64 from 003-44151-604 (Public Health Fund)
- \$17,000.00 from 048-46172-810.708 (General Capital Equipment Fund – Countywide Software)
- \$34,925.91 from 048-46172-810.709 (General Capital Equipment Fund – IT Audit/Health Check)
- \$1,750.00 from 064-46180-604 (GIS Capital Equipment Fund)
- \$3,500.00 from 071-44163-604 (Transit Fund)

The motion carried by voice vote.

3. Consideration of a recommendation to approve an Intergovernmental Agreement for a 2026 Multi-County Orthophotography Project Request for Proposal (RFP) with Carroll and Whiteside Counties (*Recommendation of the Information & Communications Technology Committee meeting held on November 17, 2025*)

A committee motion to approve an Intergovernmental Agreement for a 2026 Multi-County Orthophotography Project Request for Proposal (RFP) with Carroll and Whiteside Counties was seconded by Michael Holt.

The motion carried by voice vote.

K. Public Works

The committee had no business to bring before the board.

IX. Other Committees & Boards

John Creighton commented Ad-Hoc Zoning Committee meets next week.

Lynn Gallagher gave an update on Ad-Hoc Mental Health. The committee had two community focus groups that had a great turnout of all ages. They have their final meeting next week, December 18th and hope to have their report to present to the Social & Environmental January meeting and then to the board in February.

X. Closed Session

A motion to enter closed session at 7:57 p.m. was made by Dianne Allendorf and seconded by John Schultz to discuss:

Collective bargaining section 2(c)2 *“Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more*

classes of employees." Topic of discussion: Collective bargaining agreement with the International Union of Operating Engineers, Local 150 Public Employees

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, Logan Noe, John Schultz, LaDon Trost. Ayes: 17. Nays – None. Nays: 0.

XI. Reconvene to Open Session

The board reconvened at 8:17 p.m. following a motion vote by Dianne Allendorf and seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, Logan Noe, John Schultz, LaDon Trost. Ayes: 17. Nays – None. Nays: 0.

XII. Possible Actions as a Result of Closed Session

A motion to ratify the collective bargaining agreement between the International Union of Operating Engineers, Local 150, Public Employees Division and the County of Jo Daviess-Highway Department with a contract term of December 1, 2024 through November 30, 2026 was made by Jacob Ambrosia and seconded by John Grizzoffi.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, Logan Noe, John Schultz, LaDon Trost. Ayes: 17. Nays – None. Nays: 0.

The adjusted claims total for December 2025 is **\$1,834,685.80**

XIII. Board Member Concerns

There were no board member concerns at this time.

XIV. Citizens' Comments

There were no citizens' comments at this time.

XV. Adjourn

A motion to Adjourn was made by John Lang and seconded by John Schultz.

Vice Chairperson Creighton adjourned the meeting at 8:30 p.m. until 7:00 p.m. Tuesday, January 13, 2026 at the Jo Daviess County Board Room, Jo Daviess County Administrative Offices in Galena, Illinois.



Dana Timmerman, County Clerk