

JO DAVIESS COUNTY
COUNTY BOARD
MEETING MINUTES
JANUARY 13, 2026

I. Call to Order

Jo Daviess County Chairperson LaDon Trost called the meeting to order at 7:00 PM on Tuesday, January 13, 2026 in the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

II. Roll Call

Roll Call was answered as follows: Present – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, Logan Noe, John Schultz, LaDon Trost. Present: 17. Absent –0. Absent: 0.

State's Attorney Chris Allendorf was present.

III. Pledge of Allegiance

The Pledge of Allegiance was led by Chairperson Trost.

IV. Invocation & Thought for the Day

The Invocation and Thought for the Day was given by Joseph Heitkamp.

V. Consent Agenda

A motion to approve the Consent Agenda was made by Dianne Allendorf and seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, Logan Noe, John Schultz, LaDon Trost. Ayes: 17. Nays – None. Nays: 0.

A. Minutes Approval

1. County Board meeting minutes from the December 9, 2025, County Board meeting
2. Ad-Hoc Mental Health Committee minutes from final meeting December 18, 2025
3. Ad-Hoc Zoning Committee minutes from final meeting December 16, 2025

B. Appointments/Resignations

C. Contracts/Agreements/Petitions

D. Ordinances/Resolutions/Proclamations

E. Reports/Correspondence

1. Department of the Army: Public Review and Comment Period on the Draft Environmental Impact Statement (DEIS)
2. December 2025 Pending State's Attorney Cases
3. November 2025 Galena Country Tourism Reports
4. December 2025 County Clerk Financial Report

F. Claims

1. Claims approval in the amount of **\$2,441,733.53** as follows:
 - i. **\$787,152.88** (Regular Claims)
 - ii. **\$28,391.49** (Claims associated w/ LIT's)
 - iii. **\$1,518,316.72** (Claims associated w/ IFT's)
 - iv. **\$6,528.53** (Over Budget Claims)
 - v. **\$101,343.91** (GGMI Hotel/Motel Tax Reimbursement)

G. Line Item Transfers

1. FY2025 Line-Item Transfers over \$500.00:
 - i. **\$4,063.50** from 001-40101-701 Maintenance Service to 001-40101-711 Utilities
 - ii. **\$503.10** from 001-41122-401 Salaries FT to 001-41122-441 Uniform Allowance
 - iii. **\$600.00** from 001-41123-401 Salaries FT to 001-41123-704 Telephone
 - iv. **\$1,400.52** from 001-41122-601 Maintenance Supplies to 001-41122-711 Utilities
2. FY2026 Line-Item Transfers over \$500.00:
 - i. **\$6,670.00** from 088-46182-805 Buildings to 088-46182-702 Professional Service
 - ii. **\$11,773.12** from 088-46182-805 Buildings to 088-46182-815 Furniture
 - iii. **\$5,000.00** from 001-41121-701 Maintenance Service to 001-41121-725 Union Legal Services

H. Over Budget Claims

1. **\$8,388.45** Sheriff General Fund budget 001-41121 (FY2025)
2. **\$2,153.72** Emergency Management 001-41125-920 Unbudgeted Grant Expense (FY2025)

End of Consent Agenda

VI. Citizens' Comments

There were no citizens' comments at this time.

VII. Unfinished Business

There was no unfinished business brought before the board at this time.

VIII. New Business & Committee Reports

A. Ad-Hoc Zoning

1. Final Report Presentation of the Jo Daviess County Zoning Ordinance Text Amendment Recommendations - Cory Cassens, Chairperson

Ad-Hoc Zoning Committee Chairperson Cory Cassens presented the Final Report on the Ad-Hoc Zoning Committee.

2. Discussion and possible action to direct Planning & Development staff to formulate proposed amendments to the Jo Daviess County Zoning Ordinance, based on recommendations from the Ad-Hoc Zoning Committee's final report, for presentation to the Jo Daviess County Planning Commission/Zoning Board of Appeals for consideration at a future, duly-noticed public hearing

A motion to direct Planning & Development staff to formulate proposed amendments to the Jo Daviess County Zoning Ordinance, based on recommendations from the Ad-Hoc Zoning Committee's final report, for presentation to the Jo Daviess County Planning Commission/Zoning Board of Appeals for consideration at a future, duly-noticed public hearing was made by John Creighton and seconded by John Schultz.

The motion carried by voice vote.

B. Finance

1. The fund balance for the Contingency Fund (016) on November 30, 2025 was **\$605,589.62**
2. Consideration of a recommendation to approve a Resolution to Amend the FY2025 Jo Daviess County Tourism Promotion Fund (027) Budget (*Recommendation of the Finance, Tax, & Budgets Committee meeting held on January 13, 2026*)

A committee motion to approve a Resolution to Amend the FY2025 Jo Daviess County Tourism Promotion Fund (027) Budget was seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, Logan Noe, John Schultz, LaDon Trost. Ayes: 17. Nays – None. Nays: 0.

3. Consideration of a recommendation to approve amending P2025-1 County Board Per Diem/Mileage Allowance Policy to include members of committees statutorily required by Illinois law (*Recommendation of the Finance, Tax, & Budgets Committee meeting held on January 13, 2026*)

A committee motion to approve amending P2025-1 County Board Per Diem/Mileage Allowance Policy to include members of committees statutorily required by Illinois law was seconded by John Schultz.

The motion carried by voice vote.

4. Consideration of a recommendation to approve a Resolution to Transfer Funds in FY2026 from the Contingency Fund (016) to the Natural Hazard Mitigation Fund (072) for Expenses Related to Hazardous Materials Emergency Preparedness Training to be Reimbursed with HMEP Grant Funding in FY2027 and FY2028 (*Recommendation of the Finance, Tax, & Budgets Committee meeting held on January 13, 2026*)

A committee motion to approve a Resolution to Transfer Funds in FY2026 from the Contingency Fund (016) to the Natural Hazard Mitigation Fund (072) for Expenses Related to Hazardous Materials Emergency Preparedness Training to be Reimbursed with HMEP Grant Funding in FY2027 and FY2028 was seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, Logan Noe, John Schultz, LaDon Trost. Ayes: 17. Nays – None. Nays: 0.

C. Planning Commission/ZBA/Building Code of Appeals

The committee had no business to bring before the board.

D. Development & Planning

The committee had no business to bring before the board.

E. Legislative

The committee had no business to bring before the board.

F. Social & Environmental

1. Consideration of a recommendation to approve contract changes between West Galena Township and Jo Daviess County Transit; reducing the contract amount from \$4,000.00 to \$2,000.00 and the term from June 2025-June 2026 to June 2025-December 2025 (*Recommendation of the Social & Environmental Committee meeting held on December 18, 2025*)

A committee motion to approve contract changes between West Galena Township and Jo Daviess County Transit; reducing the contract amount from \$4,000.00 to \$2,000.00 and the term from June 2025-June 2026 to June 2025-December 2025 was seconded by Lynn Gallagher.

The motion carried by voice vote.

2. Discussion and possible action to send a letter to the Senior Resource Center (SRC) requesting additional information regarding funding reductions for Jo Daviess County senior citizens (*This was not an agenda item of the Social & Environmental Committee meeting held on December 18, 2025*)

A motion to approve sending a letter to the Senior Resource Center (SRC) requesting additional information regarding funding reductions for Jo Daviess County senior citizens was made by Lynn Gallagher and seconded by John Schultz.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Michael Dittmar, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Robert Heuerman, Michael Holt, John Lang, Logan Noe, John Schultz, LaDon Trost. Ayes: 17. Nays – None. Nays: 0.

County Administrator Angela Kaiser read the letter to the Senior Resource Center into the minutes.

G. Executive

1. Consideration of a recommendation to approve a resolution for the Appointment of Regional Superintendent of the Carroll, Jo Daviess, and Stephenson County Regional Office of Education to fill a vacancy created by the retirement of Aaron Mercier (*Recommendation of the Executive Committee meeting held on January 5, 2026*)

A committee motion to approve a resolution for the Appointment of Regional Superintendent of the Carroll, Jo Daviess, and Stephenson County Regional Office of Education to fill a vacancy created by the retirement of Aaron Mercier was seconded by John Creighton.

The motion carried by roll call vote. Ayes – Dianne Allendorf, Jacob Ambrosia, Peggy Bastian, Daisha Boehm, John Creighton, Steve Endress, Diane Gallagher, Lynn Gallagher, John Grizzoffi, Joseph Heitkamp, Michael Holt, John Lang, Logan Noe, John Schultz, LaDon Trost. Ayes: 15. Nays – Michael Dittmar, Robert Heuerman. Nays: 2.

H. Information & Technology

The committee had no business to bring before the board.

I. Public Works

1. Discussion and possible action to recommend an engineering agreement with Willett Hoffman in the amount of \$27,710.00 to perform a traffic study for a proposed Blackjack Road Realignment project (*Not a recommendation of the Public Works Committee*)

A motion to recommend an engineering agreement with Willett Hoffman in the amount of \$27,710.00 to perform a traffic study for a proposed Blackjack Road Realignment project was made by John Grizzoffi and seconded by John Schultz.

The motion carried by voice vote.

J. Law & Courts

1. Discussion and possible action to approve the required upgrade to the Sheriff's digital recording system to ensure uninterrupted compatibility with the new Motorola Starcom system. The upgrade requires the acquisition of new hardware and software through Nelson Systems, Inc., at a cost of \$101,531.50, to be paid from line item 007-41128-810, Equipment Purchase (*Not a recommendation of the Law & Courts*)

committee due to time constraints; recommendation of the Emergency Telephone System Board meeting on January 7, 2026)

A motion to approve the required upgrade to the Sheriff's digital recording system to ensure uninterrupted compatibility with the new Motorola Starcom system. The upgrade requires the acquisition of new hardware and software through Nelson Systems, Inc., at a cost of \$101,531.50, to be paid from line item 007-41128-810, Equipment Purchase was made by Dianne Allendorf and seconded by John Schultz.

The motion carried by voice vote.

IX. Other Committees & Boards

There were no reports by other committees or boards at this time.

X. Closed Session

There was no need for closed session.

XI. Possible Actions as a Result of Closed Session

There was no action as a result of closed session.

XII. Board Member Concerns

There were no board member concerns at this time.

XIII. Citizens' Comments

There were no citizens' comments at this time.

XIV. Adjourn

Chairperson Trost adjourned the meeting at 7:56 p.m. until 7:00 p.m. Tuesday, February 10, 2026 at the Jo Daviess County Board Room, Jo Daviess County Courthouse in Galena, Illinois.

A handwritten signature in blue ink that reads "Dana Timmerman". The signature is written in a cursive style with a horizontal line underneath it.

Dana Timmerman, County Clerk